

**COMMISSIONERS MEETING AGENDA**  
**Thursday, January 9, 2025 – 7:00pm**

1. Call to Order

2. Approval of Agenda

Action Item: **MOTION to approve**

2.1 Selection of Board of Fire Commissioner’s Board Chair for 2025

Action Item: **Motion to appoint**

2.2 Selection of Board of Fire Commissioner’s Vice Chair for 2025

Action Item: **Motion to appoint**

2.3 Selection of Board representative on local Board of Volunteer Firefighters

Action Item: **Motion to appoint**

2.4 Selection of Board representative on Financial Review Committee

Action Item: **Motion to appoint**

2.5 Selection of Board representative on Labor Management Committee

Action Item: **Motion to appoint**

2.6 Selection of Board representative at KITTCOM

Action Item: **Motion to appoint**

3. Consent Agenda

*Items listed below have been distributed to the fire commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the consent Agenda and placed on the Regular Agenda at the request of a fire commissioner or at the request of a member of the public with concurrence of a fire commissioner. Requests to remove items should be made under Item 2 Approval of Agenda prior to approval of agenda.*

Action Item: **MOTION to approve**

3.1 Approve Proposed Meeting Minutes

- December 12, 2024 Meeting Minutes
- December 19, 2024 Special Meeting Minutes

3.2 Acknowledge Correspondence

- None

3.3 Authorize to pay vouchers

JANUARY 2025		
Batch #	Amount	Description
2025.01.01	\$871,252.90	Payroll - General Fund 010
2025.01.02	\$386,398.55	Payroll - EMS Fund 011
2025.01.03	\$122,039.23	Special Payroll - General Fund 010
2025.01.04	\$121,345.13	Accounts Payable - General Fund 010
2025.01.05	\$103,822.61	Accounts Payable - EMS Fund 011
2025.01.06	\$90,730.11	Accounts Payable - CON Fund 020
2025.01.07	\$13,470.53	Accounts Payable - Equipment Fund 041
<b>\$1,709,059.06</b>		

4. Public Hearings: None

5. Public Comment items not included on agenda (Please limit comments to 3 minutes)

6. Administrative

- 6.1 Finance
- 6.2 District Secretary Report
- 6.3 Deputy Chief Report
- 6.4 Chief Report
- 6.5 Commissioners Report

7. Unfinished Business: None

8. New Business

- 8.1 Resolution 25-01: Cancel & Reissue Warrant  
Action Item: Motion to Set
- 8.2 Resolution 25-02: 2025 Wage and Stipend Schedule  
Action Item: Motion to Approve
- 8.2 Resolution 25-03: 2025 Fee Schedule Amendment  
Action Item: Motion to Approve
- 8.3 Resolution 25-04: Authorizing Commissioners to serve as Volunteer Firefighters  
Action Item: Motion to Approve
- 8.4 Resolution 25-05: Surplus  
Action Item: Motion to Approve
- 8.5 Set Public Hearing Date for 2025 Performance Benchmarks  
Action Item: Motion to Set
- 8.6 District Vehicle Use Policy 201.02  
Action Item: Discussion
- 8.7 Fire Chief Objectives for 2025  
Action Item: Discussion and Motion
- 8.8 Resolution 25-06: Fire Chief Delegation of Authority  
Action Item: Motion to Approve

9. Good of the Order

10. Executive Session: None

11. Adjournment

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, Washington**

**Minutes of:** Commissioners’ Board Meeting

**Meeting date:** December 12<sup>th</sup>, 2024

**Meeting time:** 1900

**Meeting place:** 400 E. Mountain View, Station 29

**Commissioners in Attendance:** Ross Ogan, Pat Clerf, Neil O’Neill, Jerry Pettit and Scott Ciraulo via phone.

**Others in Attendance:** Chief Sinclair, ASM McBride, FSM Beckett and nine members of the public.

**1. Call to Order:** Commissioner Ogan called the meeting to order at 1900 hours and led the Pledge of Allegiance.

**2. Approval of Agenda:**

Commissioner Clerf moved to approve the agenda as amended. Pettit seconded. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

**3. Consent Agenda**

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All the following items were enacted with one motion:

**3.1 Approve Proposed Meeting Minutes**

- November 14, 2024, Meeting Minutes
- November 27, 2024 Special Meeting Minutes
- December 11, 2024 Special Meeting Minutes

**3.2 Acknowledge Correspondence**

- Thank you email from Kyle Anderson for shop.

**3.3 Authorize to pay vouchers**

DECEMBER 2024		
Batch #	Amount	Description
2024.12.01	\$541,580.33	Payroll - General Fund 010
2024.12.02	\$216,294.28	Payroll - EMS Fund 011
2024.12.03	\$149,288.49	Accounts Payable - General Fund 010
2024.12.04	\$88,976.70	Accounts Payable - EMS Fund 011
2024.12.05	\$81.64	Accounts Payable - CON Fund 020
2024.12.06	\$24,895.42	Accounts Payable - Equipment Fund 041
2024.12.07	\$24,643.50	Accounts Payable - General Fund 010
<b>\$1,045,760.36</b>		

Commissioner Neil O’Neill made a motion to approve the consent agenda. Commissioner Pettit seconded the motion. There was no further discussion. The Board voted unanimously to approve the consent agenda as presented.

**4. Public Hearing:**

**4.1 2024 Budget Amendment-** Commissioner Ogan opened the public hearing for the 2025 Budget Adoption at 7:01pm. Discussion occurred on the following:

- HRA VEBA will be paid in December for years going forward.
- The interest received was higher than anticipated.
- The proposed amendments includes beginning fund balances which are combined to be 1.4 million.
- Paramedic school was not budgeted originally, so it has been added back in.

There was no further discussion and the public hearing was closed at 7:04pm.

**5. Public Comment:** Thank you to the board for allowing the Shop with a Cop program to utilize the Station.

## **6. Administrative Reports**

**6.1 Finance:** Manda Beckett presented the attached report and addressed the following:

- The overtime reports are attached for the month of November.
- Revenues received through November is at 12.7 million.
- Expenditures have been 10 million through November.

**6.2 District Secretary Report:** DS McBride presented the attached report and addressed the following:

- Annual Banquet is scheduled for January 10<sup>th</sup>.

**6.3 Deputy Chief Report:** DC Moen presented the attached report and addressed the following:

- There are several new officer's in their positions and he is outlining their probation programs.
- KVFR has been responding to higher acuity claims.

**6.4 Chief Report:** DS McBride presented the attached report and addressed the following:

- The State Auditors office has decided to look at 10 agencies in the state of Washington to review the community paramedicine program. We don't have funding, we have done it to bend our operational cost curve, if it shows that it saves money, we may be able to get the legislature to find a way to fund this program. Currently when we go to someone's home to help them it eliminates the need for a transport. The federal system was built in 1965, they are helping in their overall general health the goal is to explain to the state auditors office.

**6.5 Commissioner Report:** Commissioner Pettit reported that Kittcom is moving forward with the traveling dispatcher program and will have them on board this month.

## **7. Unfinished Business**

**7.1 Fire Chief Succession Planning-** Commissioner Ogan shared that the board is continuing to work on contract with Chief Goldsmith, we are still on track to have this completed in the next couple of days.

## **8. New Business:**

**8.1 2024 Budget Amendment:** Commissioner Pettit made a motion to approve the 2024 Budget Amendment. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

**8.2 2025 Fire Commissioner Meeting Schedule:** Commissioner Clerf made a motion to approve the 2025 meeting schedule. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**8.3 Firefighter Paramedic Hiring Eligibility List:** Commissioner Pettit made a motion to approve Firefighter/Paramedic hiring list. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**10. Good of the Order:** None.

**11. Executive Session:** Commissioner Ogan announced at 7:20 pm the board would be going into executive session pursuant to RCW 42.30.140(4) (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress." The executive session would be for 30 minutes until 7:50pm. Commissioner Ogan requested ASM McBride and Fire Chief Candidate DJ Goldsmith to remain for the executive session to meet with the Board members. At 7:50, it was announced the board was extending the executive session for 10 minutes until 8:00pm. The regular meeting resumed at 8:00 pm.

**11. Adjournment**

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 8:00pm hours.

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Board Chair

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District Secretary

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, Washington**

**Minutes of:** Commissioners' Board Meeting  
**Meeting date:** December 19, 2024  
**Meeting time:** 5:30pm  
**Meeting place:** 400 E. Mountain View Ave, Station 29

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website, and the notice of special meeting was posted in the front window at 400 E. Mountain View on Wednesday, December 18<sup>th</sup>.

**Commissioners in Attendance:** Commissioner Ross Ogan, Pat Clerf, Scott Ciraulo, Neil O'Neill and Jerry Pettit.

**Others in Attendance:** ASM McBride, and 7 firefighters.

**1. Call to Order:** Commissioner Ogan called the meeting to order at 05:30pm and led the Pledge of Allegiance.

**2. Approval of Agenda:**

Commissioner Clerf a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

**3. Executive Session: RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment.**

At 5:31 Commissioner Ogan announced that the Board would be going into executive Session pursuant to RCW 42.30.110(1)(g). The Executive Session would be for 10 minutes until 5:41pm Commissioner Ogan requested that ASM McBride and Chief Goldsmith remain for the executive session to meet with the Board members. The regular meeting resumed at 5:41pm.

**4. Fire Chief Contract DJ Goldsmith**

Commissioner Pettit made a motion to approve the fire chief contract with DJ Goldsmith. Commissioner Clerf seconded the motion. Discussion occurred amongst the board about their excitement to get into the next year with two new chiefs and turn over a new KVFR. There was no further discussion. The Board voted unanimously to approve the motion.

**7. Adjournment**

Commissioner Clerf made a motion to adjourn the meeting. Commissioner Pettit seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 5:42pm.

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Board Chair

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District Secretary



# KITTITAS VALLEY FIRE & RESCUE

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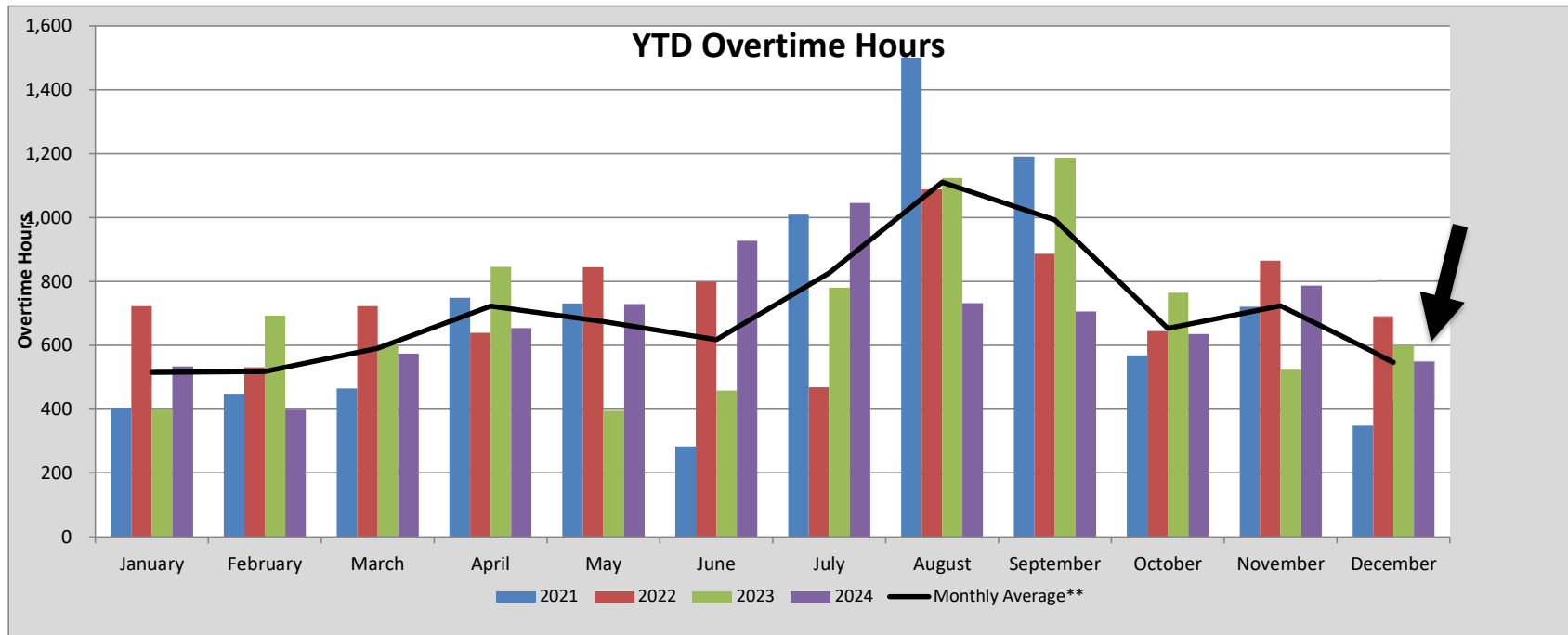
400 E Mountain View Ave • Ellensburg, WA 98926 • (509) 933-7239 • Fax (509) 933-7245

## FINANCE UPDATE – JANUAR 9, 2025

- **Overtime Report:** The overtime report is attached.
- **Financial Statements:** The detailed financial statements with the December revenues and expenses are attached.
- **Revenues:**
- **Expenditures:**

## 2021 - 2024 OVERTIME SUMMARY

	2021		2022		2023		2024	
	OT Hours	Dollars	OT Hours	Dollars	OT Hours	Dollars	OT Hours	Dollars
<b>January</b>	405.00	\$22,662.72	723.00	\$37,373.27	400.00	\$24,027.37	534.00	\$33,530.36
<b>February</b>	448.00	\$23,631.48	531.00	\$30,965.51	693.00	\$43,311.00	398.00	\$25,437.79
<b>March</b>	465.00	\$25,441.74	722.00	\$43,033.00	602.00	\$35,651.21	574.00	\$36,140.99
<b>April</b>	749.00	\$42,424.01	639.00	\$34,155.54	846.00	\$52,864.89	654.00	\$39,463.29
<b>May</b>	730.50	\$37,693.72	844.00	\$46,019.68	395.00	\$23,599.07	729.00	\$45,747.64
<b>June</b>	284.00	\$14,681.92	799.00	\$45,608.81	458.00	\$28,430.92	927.00	\$58,155.18
<b>July</b>	1,010.00	\$51,516.77	469.00	\$25,901.46	780.00	\$48,750.48	1,045.00	\$64,963.73
<b>August</b>	1,499.00	\$81,195.42	1,088.00	\$60,792.70	1,124.00	\$68,359.57	732.00	\$45,264.87
<b>September</b>	1,191.00	\$63,109.87	886.00	\$47,938.83	1,187.00	\$71,313.88	706.00	\$46,306.95
<b>October</b>	569.00	\$29,731.95	644.00	\$34,995.49	765.00	\$47,240.08	635.00	\$40,110.45
<b>November</b>	721.00	\$38,744.83	865.00	\$47,212.27	524.00	\$31,842.74	787.00	\$49,395.62
<b>December</b>	349.00	\$18,393.08	691.00	\$40,945.31	600.00	\$37,454.40	551.00	\$37,199.47
<b>Totals &gt;&gt;</b>	<b>8,420.50</b>	<b>\$449,227.51</b>	<b>8,901.00</b>	<b>\$494,941.87</b>	<b>8,374.00</b>	<b>\$512,845.61</b>	<b>8,272.00</b>	<b>\$521,716.34</b>
<b>Monthly Average</b>	701.71	\$37,435.63	741.75	\$41,245.16	697.83	\$42,737.13	689.33	\$43,476.36





## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:08:34 Date: 01/08/2025

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010 GENERAL FUND 636-010 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
311 10 00 000 Property Tax	8,200,000.00	8,029,920.54	170,079.46	97.9%
310 Taxes	8,200,000.00	8,029,920.54	170,079.46	97.9%
<b>320 Licenses &amp; Permits</b>				
322 90 00 000 Fire Permit Construction	4,500.00	6,033.75	(1,533.75)	134.1%
320 Licenses & Permits	4,500.00	6,033.75	(1,533.75)	134.1%
<b>330 State Generated Revenues</b>				
334 01 30 000 State Grants - Washington State Patrol	0.00	6,360.00	(6,360.00)	0.0%
334 State Grants	0.00	6,360.00	(6,360.00)	0.0%
337 00 00 001 Leasehold Excise Tax	5,000.00	10,070.84	(5,070.84)	201.4%
337 00 00 002 Timber Harvest Tax	5.00	111.32	(106.32)	2226.4%
337 07 01 000 In-Lieu Taxes	500.00	973.54	(473.54)	194.7%
337 In-Lieu Payments	5,505.00	11,155.70	(5,650.70)	202.6%
330 State Generated Revenues	5,505.00	17,515.70	(12,010.70)	318.2%
<b>340 Charges For Services</b>				
342 21 00 000 Fire Protection Contracts - Privately	35,000.00	40,697.01	(5,697.01)	116.3%
342 21 01 000 Fire Protection Contracts - State Owned	838,000.00	841,390.40	(3,390.40)	100.4%
342 21 01 001 Fire Protection Contracts - Local Government	31,000.00	30,836.00	164.00	99.5%
342 21 02 000 Fire Protection - School Districts	4,400.00	4,043.09	356.91	91.9%
342 21 03 000 Fire Marshal Services - City Of Ellensburg	131,000.00	130,905.50	94.50	99.9%
342 21 09 000 Fire Chief Services	90,000.00	50,122.38	39,877.62	55.7%
342 21 10 000 Mobilizations - Current Year Personnel	15,000.00	20,979.16	(5,979.16)	139.9%
342 21 10 001 Mobilizations - Current Year Equipment	10,000.00	19,395.65	(9,395.65)	194.0%
342 21 10 002 Mobilizations - Prior Year Personnel	0.00	2,307.22	(2,307.22)	0.0%
342 21 10 003 Mobilizations - Prior Year Equipment	0.00	471.89	(471.89)	0.0%
342 21 30 000 Out-of-District Fire Billings	500.00	3,804.95	(3,304.95)	761.0%
342 40 00 000 Plan Checking for Construction	2,000.00	1,982.80	17.20	99.1%
342 80 00 000 Dispatch Services	0.00	8,716.75	(8,716.75)	0.0%
342 Public Safety Services	1,156,900.00	1,155,652.80	1,247.20	99.9%
340 Charges For Services	1,156,900.00	1,155,652.80	1,247.20	99.9%
<b>360 Misc Revenues</b>				
361 11 00 010 Earned Interest	140,000.00	159,414.32	(19,414.32)	113.9%
361 Interest Earned	140,000.00	159,414.32	(19,414.32)	113.9%
362 50 00 000 Space & Facilities Lease (long term)	12,300.00	12,236.04	63.96	99.5%
362 Rents and Leases	12,300.00	12,236.04	63.96	99.5%
367 11 00 010 Donations - General	100.00	5,000.00	(4,900.00)	5000.0%
367 Donations	100.00	5,000.00	(4,900.00)	5000.0%
369 10 00 000 Sale of Surplus	500.00	4,655.00	(4,155.00)	931.0%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:08:34 Date: 01/08/2025

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010 GENERAL FUND 636-010

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
369 40 00 000 Judgements & Settlements	200.00	350.00	(150.00)	175.0%
369 91 00 010 Other Revenue	1,000.00	1,959.87	(959.87)	196.0%
369 91 04 000 Dividend/Rebate Payments	100.00	236.72	(136.72)	236.7%
369 91 05 000 Credit Card Rebates	500.00	0.00	500.00	0.0%
398 10 00 000 Insurance Premium Recovery	0.00	10,000.00	(10,000.00)	0.0%
369 Other Revenues	2,300.00	17,201.59	(14,901.59)	747.9%
<b>360 Misc Revenues</b>	<b>154,700.00</b>	<b>193,851.95</b>	<b>(39,151.95)</b>	<b>125.3%</b>
<b>380 Non Revenues</b>				
382 90 00 000 Leasehold Excise Tax Collected	1,570.00	1,571.16	(1.16)	100.1%
<b>380 Non Revenues</b>	<b>1,570.00</b>	<b>1,571.16</b>	<b>(1.16)</b>	<b>100.1%</b>
<b>Fund Revenues:</b>	<b>9,523,175.00</b>	<b>9,404,545.90</b>	<b>118,629.10</b>	<b>98.8%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 11 000 Administrative Staff Salaries	860,810.85	767,603.60	93,207.25	89.2%
522 10 12 000 Overtime	2,831.40	0.00	2,831.40	0.0%
522 10 13 000 Deferred Comp	14,400.00	14,400.00	0.00	100.0%
522 10 21 000 Medical Active	155,000.00	151,962.31	3,037.69	98.0%
522 10 22 000 L&I Insurance	17,949.30	11,961.41	5,987.89	66.6%
522 10 23 000 Retirement	62,554.36	55,594.63	6,959.73	88.9%
522 10 25 000 Social Security & Medicare	35,801.36	34,703.41	1,097.95	96.9%
522 10 26 000 Medical - Retired LEOFF I	40,000.00	34,586.80	5,413.20	86.5%
522 10 27 000 Long Term Care - LEOFF I	7,500.00	7,174.71	325.29	95.7%
522 10 29 000 Unemployment Benefits	500.00	0.00	500.00	0.0%
522 10 31 000 Op. Supplies Office	8,000.00	5,866.09	2,133.91	73.3%
522 10 31 001 Op. Supplies - HR	1,500.00	84.14	1,415.86	5.6%
522 10 33 000 Meeting Meals	2,000.00	1,928.59	71.41	96.4%
522 10 33 001 Annual Banquet	10,000.00	8,361.26	1,638.74	83.6%
522 10 35 000 Office Machines / Software	42,000.00	40,295.96	1,704.04	95.9%
522 10 41 000 Professional Services - Other Administrative	5,000.00	8,092.19	(3,092.19)	161.8%
522 10 41 002 City IT Contract Services	75,000.00	73,930.50	1,069.50	98.6%
522 10 41 003 Copy Machine Contracts	2,000.00	1,867.68	132.32	93.4%
522 10 41 005 Internet Services	6,000.00	5,562.20	437.80	92.7%
522 10 41 006 Legal Services - General	7,000.00	5,662.00	1,338.00	80.9%
522 10 41 008 Website Maintenance	2,700.00	2,251.60	448.40	83.4%
522 10 41 009 Government Professional Services	300.00	0.00	300.00	0.0%
522 10 41 010 Unclaimed Property Custodial	200.00	191.34	8.66	95.7%
522 10 41 011 County Auditor - Electronic Payments	800.00	793.00	7.00	99.1%
522 10 41 012 State Auditor Fees	15,000.00	11,054.57	3,945.43	73.7%
522 10 41 013 Advertising	4,500.00	3,668.47	831.53	81.5%
522 10 41 014 County Auditor - Election Fees	16,000.00	15,087.46	912.54	94.3%
522 10 41 200 Professional Services - Other HR	37,000.00	36,490.05	509.95	98.6%
522 10 41 201 Employee Assistance Program	2,000.00	1,803.75	196.25	90.2%
522 10 41 202 Exposure Expenses	300.00	0.00	300.00	0.0%
522 10 41 203 Hiring Process	12,000.00	7,245.72	4,754.28	60.4%
522 10 41 204 Immunizations For Employees	900.00	834.25	65.75	92.7%
522 10 41 205 Legal Services - HR	46,000.00	45,391.49	608.51	98.7%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:08:34 Date: 01/08/2025

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010 GENERAL FUND 636-010

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 42 001 Air Cards	2,100.00	141.90	1,958.10	6.8%
522 10 42 002 Cell Phones	6,000.00	5,039.56	960.44	84.0%
522 10 42 003 Office Phones	8,000.00	6,624.92	1,375.08	82.8%
522 10 42 004 Postage/Shipping	1,250.00	801.55	448.45	64.1%
522 10 43 000 Travel, Lodging, Meals	16,750.00	9,427.48	7,322.52	56.3%
522 10 44 001 External Taxes & Operating Assessments	800.00	771.36	28.64	96.4%
522 10 46 000 Insurance	140,000.00	139,720.28	279.72	99.8%
522 10 49 000 Dues & Subscriptions	11,000.00	10,277.35	722.65	93.4%
522 10 49 001 Conferences / Training	15,000.00	5,997.00	9,003.00	40.0%
<b>010 Administration</b>	<b>1,694,447.27</b>	<b>1,533,250.58</b>	<b>161,196.69</b>	<b>90.5%</b>
522 11 11 000 Commissioners Stipends	26,000.00	24,435.00	1,565.00	94.0%
522 11 21 000 Medical Insurance	60.00	51.60	8.40	86.0%
522 11 22 000 L&I Insurance	60.00	50.74	9.26	84.6%
522 11 25 000 Social Security & Medicare	2,000.00	1,892.52	107.48	94.6%
522 11 43 000 Travel, Lodging, Meals	3,500.00	3,441.69	58.31	98.3%
522 11 49 001 Conferences / Training	2,500.00	2,075.00	425.00	83.0%
<b>011 Commissioners</b>	<b>34,120.00</b>	<b>31,946.55</b>	<b>2,173.45</b>	<b>93.6%</b>
522 20 11 000 Officers / Firefighters Wages	2,572,805.59	2,512,429.22	60,376.37	97.7%
522 20 12 000 Overtime	361,177.22	218,970.11	142,207.11	60.6%
522 20 13 000 Deferred Comp	62,400.00	61,200.00	1,200.00	98.1%
522 20 21 000 Medical - Active Employees	740,000.00	732,702.71	7,297.29	99.0%
522 20 22 000 L&I Insurance	148,000.00	146,704.37	1,295.63	99.1%
522 20 23 000 Retirement	161,806.26	145,310.44	16,495.82	89.8%
522 20 25 000 Social Security & Medicare	44,101.33	39,723.95	4,377.38	90.1%
522 20 26 000 Quarter Master Purchases	30,000.00	27,508.40	2,491.60	91.7%
522 20 26 001 Quarter Master Repairs	500.00	0.00	500.00	0.0%
522 20 26 002 Wildland PPE	25,000.00	12,895.41	12,104.59	51.6%
522 20 29 000 Unemployment Benefits	500.00	6.59	493.41	1.3%
522 20 31 003 Op. Supplies - All Stations	28,000.00	27,925.39	74.61	99.7%
522 20 31 004 Radio Supplies And Parts	3,000.00	2,907.83	92.17	96.9%
522 20 31 005 Wildland Equipment (non-Capital)	20,000.00	15,696.49	4,303.51	78.5%
522 20 32 000 Fuel Consumed	55,500.00	34,346.43	21,153.57	61.9%
522 20 33 000 Rehab Food & Beverages	6,500.00	3,749.01	2,750.99	57.7%
522 20 35 000 Small Tools & Equipment	15,000.00	12,265.93	2,734.07	81.8%
522 20 41 000 Professional Services - Other Suppression	6,000.00	5,552.46	447.54	92.5%
522 20 41 002 Fire Extinguisher Services	4,000.00	2,560.49	1,439.51	64.0%
522 20 41 003 Heavy Equipment On Fires	4,000.00	3,871.64	128.36	96.8%
522 20 42 001 Cell Phones	5,600.00	5,117.68	482.32	91.4%
522 20 42 002 Dispatch Services	67,800.00	67,703.00	97.00	99.9%
522 20 42 003 Postage/Shipping	1,000.00	404.22	595.78	40.4%
522 20 43 000 Travel, Lodging, Meals	10,000.00	1,130.52	8,869.48	11.3%
522 20 48 000 Repair & Maint. - Supplies	120,000.00	93,121.19	26,878.81	77.6%
522 20 48 001 Repair & Maint. - Services	45,000.00	30,121.94	14,878.06	66.9%
522 20 48 003 Radio Repair & Maint. - Services	4,000.00	1,835.08	2,164.92	45.9%
522 20 49 001 Conferences / Training	8,000.00	1,152.00	6,848.00	14.4%
<b>020 Fire Suppression</b>	<b>4,549,690.40</b>	<b>4,206,912.50</b>	<b>342,777.90</b>	<b>92.5%</b>
522 21 11 000 Mechanic Wages	99,708.07	99,319.57	388.50	99.6%
522 21 12 000 Overtime	5,393.25	2,011.80	3,381.45	37.3%
522 21 13 000 Deferred Comp	2,400.00	2,400.00	0.00	100.0%
522 21 21 000 Medical Insurance	36,000.00	34,470.46	1,529.54	95.8%
522 21 22 000 L&I Insurance	3,003.78	2,666.94	336.84	88.8%
522 21 23 000 Retirement	10,016.16	9,467.80	548.36	94.5%

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KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 21 25 000 Social Security & Medicare	8,040.25	7,935.46	104.79	98.7%
522 21 43 000 Travel, Lodging, Meals	2,000.00	0.00	2,000.00	0.0%
522 21 49 001 Conferences / Training	2,000.00	895.00	1,105.00	44.8%
<b>021 Mechanic</b>	<b>168,561.51</b>	<b>159,167.03</b>	<b>9,394.48</b>	<b>94.4%</b>
522 22 11 000 Resident FF Stipends	29,500.00	21,882.00	7,618.00	74.2%
522 22 21 000 Medical Insurance	50.00	0.00	50.00	0.0%
522 22 25 000 Social Security & Medicare	2,000.00	1,673.99	326.01	83.7%
<b>022 Resident FF's</b>	<b>31,550.00</b>	<b>23,555.99</b>	<b>7,994.01</b>	<b>74.7%</b>
522 24 11 000 Volunteer FF Stipends	50,000.00	36,570.00	13,430.00	73.1%
522 24 22 000 L& Insurance	10.00	0.63	9.37	6.3%
522 24 25 000 Social Security & Medicare	4,000.00	2,879.06	1,120.94	72.0%
522 24 28 000 Disability Insurance Vol Firefighters	9,000.00	6,390.00	2,610.00	71.0%
<b>024 Volunteer FF's</b>	<b>63,010.00</b>	<b>45,839.69</b>	<b>17,170.31</b>	<b>72.7%</b>
522 30 11 000 Prevention Wages	264,863.76	252,126.33	12,737.43	95.2%
522 30 12 000 Overtime	72,000.00	70,170.74	1,829.26	97.5%
522 30 13 000 Deferred Comp	4,800.00	4,600.00	200.00	95.8%
522 30 21 000 Medical - Active Employees	58,086.92	57,740.61	346.31	99.4%
522 30 22 000 L&I Insurance	11,291.04	11,288.95	2.09	100.0%
522 30 23 000 Retirement	17,421.15	15,617.67	1,803.48	89.6%
522 30 25 000 Social Security & Medicare	4,884.52	4,540.49	344.03	93.0%
522 30 31 000 Op. Supplies - Prevention	4,400.00	2,580.06	1,819.94	58.6%
522 30 31 001 Op. Supplies - Ready Set Go & Fire	600.00	576.02	23.98	96.0%
522 30 31 002 Op. Supplies - Pub Ed	3,000.00	2,917.84	82.16	97.3%
522 30 41 001 Investigations Services	1,500.00	0.00	1,500.00	0.0%
522 30 41 002 Plans Review	2,500.00	1,802.54	697.46	72.1%
522 30 42 001 Cell Phones	1,600.00	1,586.26	13.74	99.1%
522 30 42 002 Postage/Shipping	300.00	0.00	300.00	0.0%
522 30 43 000 Travel, Lodging, Meals	5,200.00	1,549.82	3,650.18	29.8%
522 30 49 000 Dues & Subscriptions	3,500.00	3,158.67	341.33	90.2%
522 30 49 001 Conferences / Training	5,000.00	1,325.00	3,675.00	26.5%
<b>030 Prevention &amp; Investigation</b>	<b>460,947.39</b>	<b>431,581.00</b>	<b>29,366.39</b>	<b>93.6%</b>
522 45 11 000 Training Division Wages	234,863.84	230,411.30	4,452.54	98.1%
522 45 12 000 Overtime	38,288.92	31,444.92	6,844.00	82.1%
522 45 13 000 Deferred Comp	4,800.00	4,800.00	0.00	100.0%
522 45 21 000 Medical - Active Employees	53,000.00	51,844.83	1,155.17	97.8%
522 45 22 000 L&I Insurance	10,479.76	10,276.54	203.22	98.1%
522 45 23 000 Retirement	14,781.76	13,930.73	851.03	94.2%
522 45 25 000 Social Security & Medicare	4,028.86	3,807.27	221.59	94.5%
522 45 31 000 Op. Supplies / Training Aids	21,300.00	17,818.01	3,481.99	83.7%
522 45 33 000 Meeting Meals	2,200.00	2,159.43	40.57	98.2%
522 45 41 001 Fire Academy Tuition	20,300.00	2,698.00	17,602.00	13.3%
522 45 41 002 Outside Instructors	25,000.00	4,750.00	20,250.00	19.0%
522 45 41 003 Training Burns Expenses	3,000.00	2,857.97	142.03	95.3%
522 45 42 001 Cell Phones	5,000.00	4,654.81	345.19	93.1%
522 45 42 002 Postage/Shipping	100.00	42.70	57.30	42.7%
522 45 43 000 Travel, Lodging, Meals	3,000.00	0.00	3,000.00	0.0%
522 45 49 001 Conferences / Training	3,000.00	50.00	2,950.00	1.7%
<b>045 Training Obtained by Employees</b>	<b>443,143.14</b>	<b>381,546.51</b>	<b>61,596.63</b>	<b>86.1%</b>
522 50 31 003 Op. Supplies - All Stations	28,000.00	16,006.10	11,993.90	57.2%

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KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 50 47 000 Utilities - Station 21	37,000.00	25,991.20	11,008.80	70.2%
522 50 47 001 Utilities - Station 29	55,000.00	45,337.41	9,662.59	82.4%
522 50 47 002 Utilities - All Other Stations	30,000.00	19,128.53	10,871.47	63.8%
522 50 47 003 Solid Waste Disposal	14,000.00	13,550.62	449.38	96.8%
522 50 48 000 Repair & Maint. - Supplies - St. 21	5,000.00	2,805.99	2,194.01	56.1%
522 50 48 001 Repair & Maint. - Supplies - St. 29	10,000.00	9,399.42	600.58	94.0%
522 50 48 002 Repair & Maint. - Supplies - All Others	5,000.00	4,847.00	153.00	96.9%
522 50 48 003 Repair & Maint. - Services - St. 21	9,000.00	8,555.08	444.92	95.1%
522 50 48 004 Repair & Maint. - Services - St. 29	53,000.00	52,517.90	482.10	99.1%
522 50 48 005 Repair & Maint. - Services - All Others	4,000.00	3,064.37	935.63	76.6%
050 Facilities	250,000.00	201,203.62	48,796.38	80.5%
522 Fire Control	7,695,469.71	7,015,003.47	680,466.24	91.2%
<b>580 Non Expenditures</b>				
582 90 00 000 Leasehold Excise Tax Remitted	1,572.00	1,571.12	0.88	99.9%
580 Non Expenditures	1,572.00	1,571.12	0.88	99.9%
<b>591 Debt Service</b>				
591 22 70 000 Copy Machine Contracts	2,600.00	2,508.00	92.00	96.5%
000	2,600.00	2,508.00	92.00	96.5%
591 Debt Service	2,600.00	2,508.00	92.00	96.5%
<b>594 Capital Expenditures</b>				
594 22 70 000 Stryker Payment	158,862.00	158,861.15	0.85	100.0%
594 Capital Expenditures	158,862.00	158,861.15	0.85	100.0%
<b>597 Interfund Transfers</b>				
597 22 10 011 Transfer Out to Fund 011 EMS	400,000.00	400,000.00	0.00	100.0%
597 22 10 020 Transfer Out to Fund 020 Construction	200,000.00	200,000.00	0.00	100.0%
597 22 10 031 Transfer Out To Fund 231 Debt Service Fund Station 21 Bond	290,000.00	290,000.00	0.00	100.0%
597 22 10 041 Transfer Out to Fund 041 Equipment Repla	1,000,000.00	1,000,000.00	0.00	100.0%
597 22 10 060 Transfer Out to Fund 060 Long Term Care	2,000.00	2,000.00	0.00	100.0%
597 Interfund Transfers	1,892,000.00	1,892,000.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>9,750,503.71</b>	<b>9,069,943.74</b>	<b>680,559.97</b>	<b>93.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(227,328.71)</b>	<b>334,602.16</b>		

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KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011 01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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**330 State Generated Revenues**

332 93 40 000 Ground Emergency Medical Transport (GEMT)	650,000.00	698,450.85	(48,450.85)	107.5%
000	650,000.00	698,450.85	(48,450.85)	107.5%
334 04 90 000 State Grants - Department of Health	500.00	766.00	(266.00)	153.2%
334 State Grants	500.00	766.00	(266.00)	153.2%
<b>330 State Generated Revenues</b>	<b>650,500.00</b>	<b>699,216.85</b>	<b>(48,716.85)</b>	<b>107.5%</b>

**340 Charges For Services**

342 60 01 000 Ambulance Transport - KVFR	360.00	375.00	(15.00)	104.2%
342 60 01 001 Ambulance Transport - Systems Design	2,000,000.00	2,158,105.43	(158,105.43)	107.9%
342 60 03 000 Ambulance Standby	15,000.00	15,820.73	(820.73)	105.5%
342 60 04 000 KVFR Ambulance Bad Debt Recovery	100.00	55.00	45.00	55.0%
342 60 05 000 EMS Non-Transport Fees	50.00	0.00	50.00	0.0%
342 Public Safety Services	2,015,510.00	2,174,356.16	(158,846.16)	107.9%
<b>340 Charges For Services</b>	<b>2,015,510.00</b>	<b>2,174,356.16</b>	<b>(158,846.16)</b>	<b>107.9%</b>

**360 Misc Revenues**

361 11 00 011 Earned Interest	25,000.00	51,427.66	(26,427.66)	205.7%
361 Interest Earned	25,000.00	51,427.66	(26,427.66)	205.7%
367 11 00 011 Donations - EMS	10.00	10,000.00	(9,990.00)	*****%
367 Donations	10.00	10,000.00	(9,990.00)	*****%
369 91 00 011 Other Revenue	50.00	192.00	(142.00)	384.0%
369 Other Revenues	50.00	192.00	(142.00)	384.0%
<b>360 Misc Revenues</b>	<b>25,060.00</b>	<b>61,619.66</b>	<b>(36,559.66)</b>	<b>245.9%</b>

**397 Interfund Transfers**

397 00 11 010 Transfer In From Fund 010 General	400,000.00	400,000.00	0.00	100.0%
397 Interfund Transfers	400,000.00	400,000.00	0.00	100.0%

**Fund Revenues: 3,091,070.00 3,335,192.67 (244,122.67) 107.9%**

	Amt Budgeted	Expenditures	Remaining	
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**522 Fire Control**

522 71 11 000 EMS Billing Wages	68,446.79	68,227.42	219.37	99.7%
522 71 13 000 Deferred Comp	2,400.00	2,400.00	0.00	100.0%
522 71 21 000 Medical - Active Employees	26,000.00	24,523.33	1,476.67	94.3%
522 71 22 000 L&I Insurance	329.13	264.65	64.48	80.4%
522 71 23 000 Retirement	6,522.98	6,373.16	149.82	97.7%
522 71 25 000 Social Security & Medicare	5,500.00	5,405.93	94.07	98.3%
522 71 31 000 Op. Supplies - Office	250.00	0.00	250.00	0.0%
522 71 41 000 Professional Services - EMS	41,036.18	30,425.50	10,610.68	74.1%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 71 41 001 Collections Services	100.00	0.00	100.00	0.0%
522 71 41 002 Electronic Claims Services	63,000.00	62,726.51	273.49	99.6%
522 71 41 003 Medical Director Services	15,000.00	15,000.00	0.00	100.0%
522 71 43 000 Travel, Lodging, Meals	2,000.00	1,604.24	395.76	80.2%
522 71 49 001 Conferences / Training	1,500.00	1,099.00	401.00	73.3%
522 71 49 003 NSF Fees	200.00	30.00	170.00	15.0%
<b>071 EMS Administration</b>	<b>232,285.08</b>	<b>218,079.74</b>	<b>14,205.34</b>	<b>93.9%</b>
522 72 11 000 Officers/Firefighter Wages	1,535,943.68	1,426,792.16	109,151.52	92.9%
522 72 12 000 Overtime	233,510.25	199,814.98	33,695.27	85.6%
522 72 13 000 Deferred Comp	31,200.00	29,800.00	1,400.00	95.5%
522 72 21 000 Medical - Active Employees	335,000.00	332,231.17	2,768.83	99.2%
522 72 22 000 L&I Insurance	77,000.00	75,797.24	1,202.76	98.4%
522 72 23 000 Retirement	98,514.20	84,828.91	13,685.29	86.1%
522 72 25 000 Social Security & Medicare	26,850.68	23,634.68	3,216.00	88.0%
522 72 31 000 Patient Supplies	77,000.00	76,551.43	448.57	99.4%
522 72 31 001 Patient Medications	15,000.00	11,179.31	3,820.69	74.5%
522 72 31 002 EMS Op. Supplies	15,000.00	9,912.10	5,087.90	66.1%
522 72 32 000 Ambulance Fuel & Toll Fees	63,000.00	54,904.97	8,095.03	87.2%
522 72 41 002 EMS Provider Fees	6,000.00	4,685.00	1,315.00	78.1%
522 72 42 001 Cell Phones	7,400.00	5,980.60	1,419.40	80.8%
522 72 42 002 Dispatch Services (80%)	270,815.00	270,812.00	3.00	100.0%
522 72 42 003 Postage/Shipping	300.00	232.53	67.47	77.5%
522 72 43 000 Travel, Lodging, Meals	5,000.00	1,758.13	3,241.87	35.2%
522 72 43 001 Ambulance Transport Meals	6,000.00	5,686.98	313.02	94.8%
522 72 48 000 Repair & Maint. - Supplies	37,000.00	35,886.30	1,113.70	97.0%
522 72 48 001 Repair & Maint. - Services	20,000.00	12,988.10	7,011.90	64.9%
522 72 49 001 Conferences / Training	25,000.00	24,383.77	616.23	97.5%
522 72 49 003 Transport Refunds	22,000.00	20,934.41	1,065.59	95.2%
<b>072 EMS Transport</b>	<b>2,907,533.81</b>	<b>2,708,794.77</b>	<b>198,739.04</b>	<b>93.2%</b>
<b>522 Fire Control</b>	<b>3,139,818.89</b>	<b>2,926,874.51</b>	<b>212,944.38</b>	<b>93.2%</b>
<b>Fund Expenditures:</b>	<b>3,139,818.89</b>	<b>2,926,874.51</b>	<b>212,944.38</b>	<b>93.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>(48,748.89)</b>	<b>408,318.16</b>		

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KITTITAS COUNTY FIRE DISTRICT 2

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020 CONSTRUCTION FUND 636-020

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 020 Earned Interest	5,000.00	11,045.90	(6,045.90)	220.9%
361 Interest Earned	5,000.00	11,045.90	(6,045.90)	220.9%
360 Misc Revenues	5,000.00	11,045.90	(6,045.90)	220.9%
<b>397 Interfund Transfers</b>				
397 00 20 010 Transfer In From Fund 010 General	200,000.00	200,000.00	0.00	100.0%
397 Interfund Transfers	200,000.00	200,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>205,000.00</b>	<b>211,045.90</b>	<b>(6,045.90)</b>	<b>102.9%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>594 Capital Expenditures</b>				
594 22 63 000 Other Improvements	300,000.00	39,052.96	260,947.04	13.0%
594 Capital Expenditures	300,000.00	39,052.96	260,947.04	13.0%
<b>Fund Expenditures:</b>	<b>300,000.00</b>	<b>39,052.96</b>	<b>260,947.04</b>	<b>13.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(95,000.00)</b>	<b>171,992.94</b>		



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040 RESERVE FUND 636-040 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining
<b>360 Misc Revenues</b>			
361 11 00 040 Earned Interest	20,000.00	37,916.55	(17,916.55) 189.6%
360 Misc Revenues	20,000.00	37,916.55	(17,916.55) 189.6%
<b>Fund Revenues:</b>	<b>20,000.00</b>	<b>37,916.55</b>	<b>(17,916.55) 189.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>20,000.00</b>	<b>37,916.55</b>	

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KITTITAS COUNTY FIRE DISTRICT 2

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041 EQUIPMENT FUND 636-041 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>330 State Generated Revenues</b>				
331 97 00 000 Federal Direct Grant From The Department Of Homeland Security	592,169.69	592,169.69	0.00	100.0%
331 Direct Federal Grants	592,169.69	592,169.69	0.00	100.0%
330 State Generated Revenues	592,169.69	592,169.69	0.00	100.0%
<b>360 Misc Revenues</b>				
361 11 00 041 Earned Interest	29,000.00	32,197.17	(3,197.17)	111.0%
361 Interest Earned	29,000.00	32,197.17	(3,197.17)	111.0%
367 11 00 041 Donations - Equipment	0.00	10,000.00	(10,000.00)	0.0%
367 Donations	0.00	10,000.00	(10,000.00)	0.0%
360 Misc Revenues	29,000.00	42,197.17	(13,197.17)	145.5%
<b>397 Interfund Transfers</b>				
397 00 41 010 Transfer In From Fund 010 General	1,000,000.00	1,000,000.00	0.00	100.0%
397 00 41 042 Transfer In From Fund 042 Long Term Planning	500,000.00	0.00	500,000.00	0.0%
397 Interfund Transfers	1,500,000.00	1,000,000.00	500,000.00	66.7%
<b>Fund Revenues:</b>	<b>2,121,169.69</b>	<b>1,634,366.86</b>	<b>486,802.83</b>	<b>77.1%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>594 Capital Expenditures</b>				
594 22 64 001 Apparatus	802,000.00	49,592.11	752,407.89	6.2%
594 22 64 002 Bunker Gear	94,000.00	90,483.69	3,516.31	96.3%
594 22 64 003 Communication Equipment	6,000.00	5,934.58	65.42	98.9%
594 22 64 006 Office Equipment	3,000.00	2,341.35	658.65	78.0%
594 22 64 007 SCBA	750,000.00	726,765.33	23,234.67	96.9%
594 22 64 008 Ambulance Apparatus	565,000.00	0.00	565,000.00	0.0%
594 22 64 009 EMS Equipment	57,000.00	35,268.53	21,731.47	61.9%
594 22 64 010 Exercise Equipment	3,000.00	2,438.99	561.01	81.3%
594 22 64 013 Computer Equipment	18,000.00	17,208.38	791.62	95.6%
594 22 64 014 Ladders	7,000.00	6,346.35	653.65	90.7%
594 22 64 015 Facilities Equipment And Furnishings	8,000.00	7,840.67	159.33	98.0%
594 22 64 018 Wildland PPE	22,000.00	0.00	22,000.00	0.0%
594 22 64 019 Shop Equipment	7,000.00	6,509.09	490.91	93.0%
594 Capital Expenditures	2,342,000.00	950,729.07	1,391,270.93	40.6%
<b>Fund Expenditures:</b>	<b>2,342,000.00</b>	<b>950,729.07</b>	<b>1,391,270.93</b>	<b>40.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>(220,830.31)</b>	<b>683,637.79</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:08:34 Date: 01/08/2025

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042 LONG TERM PLANNING FUND 636-042

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 042 Earned Interest	25,000.00	37,499.44	(12,499.44)	150.0%
360 Misc Revenues	25,000.00	37,499.44	(12,499.44)	150.0%
<b>Fund Revenues:</b>	<b>25,000.00</b>	<b>37,499.44</b>	<b>(12,499.44)</b>	<b>150.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 22 42 041 Transfer Out To Fund 041 Equipment	500,000.00	0.00	500,000.00	0.0%
597 Interfund Transfers	500,000.00	0.00	500,000.00	0.0%
<b>Fund Expenditures:</b>	<b>500,000.00</b>	<b>0.00</b>	<b>500,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(475,000.00)</b>	<b>37,499.44</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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060 LONG TERM CARE FUND 636-060

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 060 Earned Interest	1,500.00	3,825.45	(2,325.45)	255.0%
360 Misc Revenues	1,500.00	3,825.45	(2,325.45)	255.0%
<b>397 Interfund Transfers</b>				
397 00 60 010 Transfer In From Fund 010 General	2,000.00	2,000.00	0.00	100.0%
397 Interfund Transfers	2,000.00	2,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>3,500.00</b>	<b>5,825.45</b>	<b>(2,325.45)</b>	<b>166.4%</b>
<b>Fund Excess/(Deficit):</b>	<b>3,500.00</b>	<b>5,825.45</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:08:34 Date: 01/08/2025

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230 DEBT SERVICE FUND - STATION BONI

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
311 10 00 030 Real & Personal Property Taxes	475,000.00	473,531.89	1,468.11	99.7%
310 Taxes	475,000.00	473,531.89	1,468.11	99.7%
<b>360 Misc Revenues</b>				
361 11 00 030 Earned Interest	4,000.00	9,400.50	(5,400.50)	235.0%
360 Misc Revenues	4,000.00	9,400.50	(5,400.50)	235.0%
<b>Fund Revenues:</b>	<b>479,000.00</b>	<b>482,932.39</b>	<b>(3,932.39)</b>	<b>100.8%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
592 22 80 000 Bond Management Fees	350.00	350.00	0.00	100.0%
522 Fire Control	350.00	350.00	0.00	100.0%
<b>591 Debt Service</b>				
591 22 71 030 Bond Payments - Principal	290,000.00	290,000.00	0.00	100.0%
592 22 89 030 Bond Payments - Interest	158,150.00	158,150.00	0.00	100.0%
591 Debt Service	448,150.00	448,150.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>448,500.00</b>	<b>448,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>30,500.00</b>	<b>34,432.39</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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231 DEBT SERVICE FUND - STATION 21 BC

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 031 Earned Interest	2,500.00	5,385.46	(2,885.46)	215.4%
360 Misc Revenues	2,500.00	5,385.46	(2,885.46)	215.4%
<b>397 Interfund Transfers</b>				
397 00 31 010 Transfer In From Fund 010 General	290,000.00	290,000.00	0.00	100.0%
397 Interfund Transfers	290,000.00	290,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>292,500.00</b>	<b>295,385.46</b>	<b>(2,885.46)</b>	<b>101.0%</b>
<b>Expenditures</b>				
<b>591 Debt Service</b>				
591 22 71 031 Bond Payments - Principal	240,000.00	240,000.00	0.00	100.0%
592 22 80 031 Bond Management Fees	300.00	200.00	100.00	66.7%
592 22 89 031 Bond Payments - Interest	56,538.80	56,538.80	0.00	100.0%
591 Debt Service	296,838.80	296,738.80	100.00	100.0%
<b>Fund Expenditures:</b>	<b>296,838.80</b>	<b>296,738.80</b>	<b>100.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(4,338.80)</b>	<b>(1,353.34)</b>		

## 2024 BUDGET POSITION TOTALS

KITTITAS COUNTY FIRE DISTRICT :

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
010 GENERAL FUND 636-010	9,523,175.00	9,404,545.90	98.8%	9,750,503.71	9,069,943.74	93%
011 EMS FUND 636-011	3,091,070.00	3,335,192.67	107.9%	3,139,818.89	2,926,874.51	93%
020 CONSTRUCTION FUND 636-0	205,000.00	211,045.90	102.9%	300,000.00	39,052.96	13%
040 RESERVE FUND 636-040	20,000.00	37,916.55	189.6%	0.00	0.00	0%
041 EQUIPMENT FUND 636-041	2,121,169.69	1,634,366.86	77.1%	2,342,000.00	950,729.07	41%
042 LONG TERM PLANNING FUN	25,000.00	37,499.44	150.0%	500,000.00	0.00	0%
060 LONG TERM CARE FUND 636	3,500.00	5,825.45	166.4%	0.00	0.00	0%
230 DEBT SERVICE FUND - STAT	479,000.00	482,932.39	100.8%	448,500.00	448,500.00	100%
231 DEBT SERVICE FUND - STAT	292,500.00	295,385.46	101.0%	296,838.80	296,738.80	100%
	15,760,414.69	15,444,710.62	98.0%	16,777,661.40	13,731,839.08	81.8%



# KITTITAS VALLEY FIRE & RESCUE

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400 East Mountain View • Ellensburg, WA 98926 • (509) 933-7231 • [mcbridesy@kvfr.org](mailto:mcbridesy@kvfr.org)

## District Secretary Report

JANUARY 2025

- Commissioner Stipends are \$161 per day with an annual compensation limit of \$15,456.
- District Banquet will be held January 10<sup>th</sup> at 6pm at the Armory.
- We have onboarded: Chief Goldsmith, DC Moen, FF Martin, FF Brown and extended a conditional offer over the past few weeks.



## Deputy Fire Chief's Report - January 2025

### Operations

- Transition is ongoing, part of this will be a difference in data numbers. ESO reports.
- Medic unit chassis – Chassis have been ordered. 2025 Ram 3500 4X4 Diesel. Expected delivery of October 2025.
- Shift movement – 14 members moving to different shifts (36%) this week.

### EMS

- Increased incidence of high acuity EMS calls lately, no obvious cause.
- Out of county transfers are up from last year approximately 30%. Hospital is also using air transport at an increased rate. Increase in transfers is believed to be secondary to KVH internal factors. The number could also be partially attributed to the difference in gathering data.
- Lucas Devices – Were put into service on December 10<sup>th</sup>. One unit was used 10 minutes after putting in service. They have been used 7 times with 3 saves since that day. Have been able to release personnel prior to the call being over, thereby putting crews in service faster.

### Training

- Recruit class – 21 recruits, 1 EMS only. 2 more are going through the County EMT class that we are sponsoring; they will attend our recruit class next year.
- 2 new hires came on board January 1<sup>st</sup>, Kyle Martin went to B shift on January 3<sup>rd</sup>, he has experience minimal training needed prior to going to Academy. Ian Brown (PM) started days on 1/6. Will be working with training on basics prior to going to the Academy. Both will be attending the Academy at North Bend starting on January 23<sup>rd</sup>. They will graduate on April 18<sup>th</sup>. Kyle will remain being assigned to B shift; Ian will be assigned to C shift.
- Drew Campbell moved to the Training Lt. on January 6<sup>th</sup>. Will be working closely with Captain Klopfer.

<b>Year</b>	<b>Total Response</b>	<b>EMS Response</b>	<b>Transfers</b>	<b>Fire Response</b>	<b>Hazmat</b>
2024	4957 (+14.6%)	4051 (+7%)	531 (+30%)	829 (+43%)	59 (-34%)
2023	4326	3790	408	581	90
2022	4327	3700	376	554	93
2021	4424	3585	443	575	89
2020	3650	3074	439	546	98
<b>5 Year average</b>	<b>4182</b>	<b>3537</b>	<b>417</b>	<b>564</b>	<b>93</b>



# KITTITAS VALLEY FIRE & RESCUE

PO Box 218 • Ellensburg, WA 98926 • (509) 933-7235 • Fax (509) 933-7245 [goldsmithd@kvfr.org](mailto:goldsmithd@kvfr.org)

## Fire Chief Report JANUARY 2025

**Staffing-** Currently full staffed. There are anticipated retirements that have been accounted for and the team has done an amazing job onboarding our new hires including myself. The Commissioners have an incredible team here working for them and I am very proud to be a part of the KVFR family.

### Department updates:

- Gate project is nearing completion as we wait for the final parts and installation
- Bureau of Land Management Suppression Agreement is set to expire 1-31-2025 (Renewal is in the works).
- Transition went smoothly with DC Elliot and Chief Sinclair. I want to thank each one of them for the outstanding work and dedication to the community. They will be missed, and we will continue to honor the legacy they have created.
- Meetings have or being scheduled with each member, committee, and group of the organization.
- With the assistance from the executive staff, gathering and compiling intel from the meetings to present a "State of the Agency" to the board in March meeting.
- Labor management will change to monthly meetings to continue clear and effective communication.
- DC Moen is doing an exceptional job and we are learning from each other very well. DC Moen has been assigned to look at the effectiveness of several aspects of operations, to include our response model.
- 

**Kittitas County BEAD -Broadband Equity Access and Deployment Program Grant.** As the Fire Chief, I have submitted a letter of support to Commissioner Wright supporting the program as it will have great value for our community.

**Outside Stakeholders** - Meetings have started, been scheduled, or being scheduled with several key community stakeholders to include, Ellensburg City Manager, Sheriff Meyers and Team, Commissioner Wright, KVEWS, and neighboring fire districts.

**Grants-** Several grants are open or are opening. I will have the team work on applying for the following: (DNR, DOE, Biden/Harris wildland mitigation and equipment grant, Puget Sound Energy). We still have just over \$74k from the AFG grant the team is working on for an amendment.

**Agreements / Contracts-** I am reviewing and looking into several agreements/contracts or need for agreements and will be presenting the board with some options for several State and County Facilities. This will also look into Station 26 options as well.



# KITTITAS VALLEY FIRE & RESCUE

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PO Box 218 • Ellensburg, WA 98926 • (509) 933-7235 • Fax (509) 933-7245 [goldsmithd@kvfr.org](mailto:goldsmithd@kvfr.org)

**Fire Service Appreciation Dinner**—Tomorrow night is the appreciation dinner. I am looking forward to meeting the families of KVFR. I will have in attendance my Fiancé and hopefully kids if they are able to with their busy schedules between school, work, and sports.

**Fleet and Maintenance**- I have meet with the team and I am very impressed with the work their doing and have done. I have asked them to investigate options for tracking/creating work orders to streamline processes.

**Station Tour**- I was provided a station tour to get a status of the fleet and facilities. The team will begin working on a proposed amortization schedule for the fleet to include purchasing an engine that was budgeted for the 2025 fiscal year. The team will also be looking into all apparatus typing options for efficiencies in response.

**Retro Pay for CBA**- I would like to thank Sydney and Manda, as they worked very long hours, to include Christmas Eve, to make sure this tasking was complete on time for the team.

**My Schedule**—Monday thru Thursday 0700-1700 for the month. Due to my son’s college basketball schedule, I will have some short-day trips in the general area. DC Moen and I are coordinating the Duty Chief Weeks to manage. I am attending CIMT Class, which is set for February 9<sup>th</sup>- 14<sup>th</sup> in Anaheim CA. Columbia Southern University College is set to start the last week of January for me if enrollment continues smoothly.

**Bowers Field Fuels Mitigation/Training Burn**- Conversations are ongoing for a Fuels Mitigation and Training Burn for the Spring of 2025.

I would like to thank the Board of Commissioners, each member of KVFR, and our community. I want to reiterate what an amazing team that KVFR has. I am humbled, honored, and excited for the new season of KVFR. There is a lot of work that has been done, but more to do and we will continue to lead the way as one KVFR in a positive and effective manner for all.

Respectfully,

D.J. Goldsmith  
Fire Chief

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**KITTITAS COUNTY FIRE DISTRICT #2**  
**Ellensburg, WA**  
**RESOLUTION #25-05**

**SUBJECT:** DECLARATION OF SURPLUS

**WHEREAS,** District staff has examined and/or tested the need of certain inventory to determine functionality and reparability, compatibility with newer equipment, technology obsolescence, or NFPA standards compliance and serviceability, and

**WHEREAS,** the following inventory has been determined that it no longer meets the needs of the District:

- Treadmill Tag number 01262

**THEREFORE,** BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District 2, hereby declare as surplus the above referenced list.

Adopted this 9th day of January 2025, at the regular meeting of the Board of Fire Commissioners.

Attest to:

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

<b>KITTITAS VALLEY FIRE &amp; RESCUE</b>	
<b>Policies and Procedures</b>	
Staff & Utility Vehicle Take-Home Policy	Section 200
General Admin	201.02

201.02.1      **PURPOSE:**  
 The purpose of this policy is to clarify who may take staff and utility vehicles home for use in response to emergencies and critical business for operational efficiencies on a 24-hour basis in a manner that qualifies as a qualified non-personal use of a vehicle under IRS regulations

201.02.2      **PROVISIONS:**  
 The Fire District provides vehicles for certain employee's use so the employees may respond to emergency situations or critical business activities directly, 24 hours per day, and have the necessary personal protective clothing, communications equipment and tools at their immediate disposal. All such vehicles shall be clearly marked with the District's name and insignia.

201.02.3      **CRITERIA FOR RESPONSE**

201.02.3.1    The criteria for determining eligibility in taking a staff and utility vehicles home are as follows:

1.    Response time from residence to the department boundary must adequately meet the operational needs of the agency, and,
2.    On-scene presence at emergency scene is necessary and time critical,
3.    Tools or services required that need an immediate response to mitigate a situation deemed time critical, and
4.    Other criteria determined or established by the Board of Fire Commissioners.

201.02.3.2    Reasonable exceptions to the above criteria may be granted by the Fire Chief or his/her designee on a case-by-case, temporary basis.

201.02.4      **RESTRICTIONS ON USE**

1.    Employees in a duty status that requires a response shall be required to use the vehicle when commuting to and from the workplace and shall be permitted to use the vehicle for incidental personal trips and business when necessary to maintain a state of readiness to enable such personnel to provide emergency responses.

2. Employees using a vehicle outside of the parameters set forth in the above paragraph can do so in special circumstances as approved in advance from the Fire Chief.
3. When responding to emergencies, vehicles shall be occupied by District personnel and at times approved riders as approved by the Fire Chief. The following list of approved riders include:
  - EMS Students
  - Community Members
  - Visiting Fire Service Members
  - Family Members.

When District vehicles are used for non-emergency purposes, the vehicle may be used to carry non-District personnel as passengers when incidental to the trip, when required for District purposes or when required by the needs of the driver when on stand-by status.

#### 201.02.5 AUTHORIZED EMPLOYEES

201.02.5.1 Employees who have been determined to meet the criteria outlined above and are authorized to take staff or utility vehicles home are as follows:

1. Fire Chief
2. Deputy Chief

  
Established by Fire Chief

6-15-2020  
Date

## Use of District Vehicles

### 703.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the procedures for the off-duty use of district take-home vehicles. The use of take-home vehicles is an essential component of the district's recall program, which ensures resources are available in the event of an emergency or critical incident. To facilitate faster response to recalls or for other legitimate district needs, members may be allowed to take district vehicles home. These vehicles provide the means to respond directly to an incident without first diverting to a fire station to retrieve a vehicle and/or needed equipment.

#### 703.1.1 DEFINITIONS

Definitions related to this policy include:

**Take-home vehicle** - A vehicle owned by the District that is authorized for commuting between work and home and/or off-duty use. District vehicles secured at a location other than the member's assigned work location for the purpose of shortening a member's commute shall also be considered take-home vehicles.

### 703.2 POLICY

The District provides vehicles for official business use and may assign take-home vehicles based on its determination of operational efficiency, economic impact to the District, emergency and investigate recall, and other considerations.

- **Emergency recall** - A member's assignment requires immediate response during off-duty hours to other than the member's normal work location to handle an emergency action.
- **Investigative recall** - A member's assignment requires timely response during off-duty hours to other than the member's normal work location to handle a fire investigation.

### 703.3 PROCEDURE

District members authorized to use take-home vehicles must adhere to the following guidelines:

- (a) Vehicles shall only be used for official business and, when approved, for commuting to allow members to respond to district related business and recall to duty outside their regular work hours.
- (b) Members authorized to use take-home vehicles are to monitor the radio whenever they are operating the vehicle. They are to make appropriate notification or take appropriate action on any fire-related matter that may come to their attention via the radio or through personal observation.
- (c) District members are prohibited from driving district vehicles any time their driving ability may be impaired by prescription or non-prescription drugs or alcoholic beverages. Members operating district-owned vehicles shall not permit persons other than district members or persons required to be conveyed in the performance of duty, or as otherwise authorized, to ride as a passenger in their vehicle.

# Kittitas Valley Fire & Rescue

## Policy Manual

### *Use of District Vehicles*

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- (d) District take-home vehicles are to be left at a fire facility during vacations or other period of leave in excess of seven days unless approved by the Fire Chief or authorized designee.
- (e) District members shall not relinquish control of, nor allow any person to operate district vehicles if that person is not a member of the District, except in the case of an emergency where the member is unable to drive him/herself.

#### 703.3.1 ASSIGNED VEHICLE AGREEMENT

Members who have been assigned a take-home vehicle may use the vehicle to commute to their workspace and for district-related business. The member must be approved for an assigned vehicle by the Fire Chief and shall sign an agreement that includes the following criteria:

- (a) The member must live within a 30-minute commute of his/her regularly assigned work location (based on average traffic flow). A longer response time may be allowed based on special assignment of the member.
- (b) Except as may be provided by a collective bargaining agreement, time spent during normal commuting is not compensable.
- (c) District-owned vehicles shall not be used for personal errands or other personal business unless approved by a supervisor for exceptional circumstances.
- (d) The member may be required to maintain insurance covering any commuting or personal use.
- (e) The member may be responsible for the care and maintenance of the vehicle. The District should provide necessary care and maintenance supplies.
- (f) Off-street parking shall be available at the member's residence.
- (g) Vehicles shall be locked when not attended.
- (h) All district identification, portable radios, and equipment should be secured.

Members are cautioned that under Internal Revenue Service (IRS) rules, personal use of a district-owned vehicle may create an income tax liability to the member. Questions regarding IRS rules should be directed to the member's tax adviser.

The assignment of vehicles is at the discretion of the Fire Chief. Assigned vehicles may be changed at any time. Permission to take home a vehicle may be withdrawn at any time.

#### 703.3.2 VEHICLES SUBJECT TO INSPECTION

All district-owned vehicles are subject to inspection and/or search at any time by a supervisor. No member assigned to or operating such a vehicle shall be entitled to any expectation of privacy with respect to the vehicle or its contents.

#### 703.3.3 ACCESSORIES AND/OR MODIFICATIONS

No modifications, additions, or deletions of any equipment or accessories shall be made to district vehicles without written permission from the designated vehicle manager.



# Kittitas Valley Fire & Rescue

## Policy Manual

### *Use of District Vehicles*

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#### 703.3.4 TOLL ROAD USAGE

Members in authorized emergency vehicles using toll roads are exempt from paying toll road charges. An authorized emergency vehicle is an on-duty vehicle of the District which is equipped with emergency lights and sirens and used to respond to emergency calls (WAC 468-270-030; WAC 468-270-085; WAC 468-270-105).

All members passing through a toll facility in unauthorized emergency vehicles during a response to an emergency shall draft a memo to the Fire Chief or the authorized designee as soon as practicable explaining the circumstances.

Members operating district-owned vehicles that are not authorized emergency vehicles are responsible for the toll charge. All members operating a take-home vehicle off-duty on a toll road shall pay all appropriate toll charges where required (WAC 468-270-085; WAC 468-270-105).

## YAKIMA COUNTY FIRE DISTRICT 12

POLICY TITLE:                   COMMAND VEHICLE USE

### **1.0 PURPOSE**

It is the purpose of Yakima County Fire District 12 to establish guidelines for the use of District Command vehicles that are assigned to members or used as the duty vehicle. These guidelines are intended to enhance service delivery to the citizens of the Fire District, define the circumstances and assignments. Staff vehicles are required for off duty response to fill command roles on larger incidents with multiple apparatus. District vehicles are equipped to function as command and control centers at ICP. All members operating a District vehicle shall abide by all rules and regulations of the State of Washington and local jurisdictions that apply to the operation of motor vehicles.

The Fire Chief has the overall responsibility for the enforcement of this policy with each member.

### **2.0 DRIVERS REQUIREMENTS**

2.1 Members operating Department vehicles shall at all times have a valid Washington State Driver's License. Members entitled to drive a Department vehicle shall present a photocopy of their driver's license upon request.

2.2 Any member whose driver's license is expired, suspended or revoked in the State of Washington or any other state must immediately cease operating Department vehicles and may be subject to disciplinary and/or employment action. Members shall report such a revocation, expiration or suspension of license to the Fire Chief immediately. A member with a revoked, expired or suspended license who fails to immediately report this fact to the Fire Chief and/or who continues to operate a Department vehicle may be subject to disciplinary action, up to and including termination.

2.3 All members shall immediately report to the Fire Chief any traffic infraction, citation, and/or criminal traffic infraction or complaint they receive as a result of their on-the-job activities involving operation of a Department vehicle.

2.4 Failure to be legally authorized to operate a Department vehicle may impair a member's ability to satisfactorily perform his/her job. Such conditions are subject to the review of the Fire Chief and Fire District Board of Commissioners and may result in corrective actions, up to and including termination.

2.5 All members who are required to operate vehicles as part of their job description are required, as a condition of employment and at the Districts request, to obtain a current motor vehicle driving record abstract from the Washington State Department of Licensing. Upon hiring, the initial driving record abstract will be done at the Districts expense; all other requests for abstract may be at the expense of the member. Failure to obtain a current driving record abstract may result in disciplinary action, up to and including termination. The District may at any time pull driver extracts for insurance auditing purposes.

### **3.0 PERSONAL USE OF DISTRICT VEHICLES**

3.1 Member assigned District vehicles while on stand-by/duty status may use such vehicles for incidental personal trips and business when necessary to maintain a state of readiness to enable such member to provide emergency responses 24/7.

3.2 Passengers. When responding to emergencies in code 3 mode, vehicles shall be occupied by District members only. When District vehicles are responding in non-emergency mode, code 1 or 2, the vehicle may be used to carry non- District members as passengers when incidental to the trip, or when required by the needs of the driver when on stand-by status.

3.2.1 Code 1 Response: Normal driving habits, abide all traffic laws and regulations. (Signals, speed limit, stopping at signs, lights, construction sites, etc). Emergency lighting or sirens are NOT used en-route to the emergency scene. Can deviate from dispatch location, and is available for re-assignment.

3.2.2 Code 2 Response: Normal driving habits, abide all traffic laws and regulations. (Signals, speed limit, stopping at signs, lights, construction sites, etc). Emergency lighting or sirens are NOT used en-route to the emergency scene. Apparatus are not to deviate from the dispatched location; and is committed to the incident.

3.2.3 Code 3 Response: Emergency lighting and sirens ARE used en-route to the emergency scene; due to the nature of a true emergency time is of the essence. Apparatus are not to deviate from the dispatched location; and is committed to the incident.

3.3 Travel outside of District. District vehicles may be used for travel outside of the District response area only when authorized by the Fire Chief, Deputy Chief, or Duty Chief for official business or

commuting to and from a residence. No travel for personal reasons may be conducted outside the District.

3.4 District vehicles may be used for travel to meals, banking, and appointments if a member is on official business; or when a member is assigned to work in the field or be available for emergency response during the designated time period.

3.5 24/7 District vehicles are assigned to the Chief, Deputy Chief, Training Officer, Public Information Officer, Duty Chief and Duty Officer for use commuting. They may be assigned to firefighters, officers and other career staff as needed for after hour's response.

#### **4.0 TAKING DISTRICT VEHICLES HOME**

4.1 The member is in a position where he/she may respond to emergencies; i.e. fulltime member with 24/7 call out responsibilities.

4.2 The member is placed on call and is the person who would respond in an emergency situation, i.e. District Duty Officer.

4.3 Special situations related to job duties that require the member to take the vehicle home as determined by the Chief, i.e. Training Classes, Public Education or Prevention details.

#### **5.0 OPERATOR RESPONSIBILITY**

5.1 Individuals assigned the use of a District vehicle are responsible for the care, appropriate use, and the public image reflected by the use of that vehicle. Careless driving, following too closely, failure to signal, failure to yield, braking suddenly and expressing anger to another motorist are examples of behavior that reflects poorly and negatively on the District. Members should remember that they are always under the close scrutiny by the public when operating a District vehicle

5.1.1. The District Duty Officer is required to perform an equipment inspection form prior to the start of a duty shift.

5.2 Any mechanical or functional problem occurring with a vehicle must be reported to the Fire Chief for repair or service.

5.3 Any accident with a District vehicle, even those accidents without damage, must be reported immediately to the District Duty Chief. A District Injury / Exposure / Accident form must be filled out completely and returned to the Administration Office.

5.4 District vehicles are issued under the express authority of the Chief or Deputy Chief. Once issued, the recipient is responsible for the condition and contents of the vehicle. No secondary lending or issuing is allowed.

## **9.03.000 ASSIGNED VEHICLE PROGRAM (CPO)**

9.03.005

### **POLICY STATEMENT:** 01/07

It is the Sheriff's Office policy to effectively manage department vehicles to ensure the safety and security of citizens of King County. These goals may be obtained by:

1. Promoting the safety and security of the citizens of King County by greater police visibility and presence of police vehicles on the roads and highways of King County.
2. Increasing police/community relations through a better understanding of department objectives by increasing personal contacts and services performed by King County Sheriff deputies.
3. Deterring crime by limiting the apparent opportunity for criminals to commit an unlawful act by the presence of more vehicles.
4. Providing quicker police response times to certain types of calls and, by doing so, increase the opportunity to apprehend criminals.
5. Reducing the maintenance cost on vehicles in the fleet through individualized control and responsibility.
6. Providing quicker response of off-duty personnel when called back to duty because of an emergency.
7. Providing additional service to the citizens of King County by increasing the amount of time each deputy spends on patrol.

9.03.010

### **DEFINITIONS:** 01/99

For the purpose of this policy:

**"Vehicle"** means any automobile, motorcycle, van, truck, or utility vehicle owned or leased by the King County Sheriff's Office.

**"Department member, deputy, police officer, or officer"** means anyone employed by the King County Sheriff's Office.

9.03.015

### **VEHICLE ASSIGNMENTS:** 01/11

1. Acceptance of a vehicle is voluntary and incurs all the duties and responsibilities incorporated in this policy.
2. Vehicles shall be assigned to Divisions by the Undersheriff.
  - a. Division Commanders and Precinct/Section Commanders shall make further assignments to precincts, sections, units, or individuals.
  - b. When practical, vehicles appropriate for the assignment can be retained by members when they transfer to another unit, section or division.

3. Department members shall complete and submit a twenty four (24) Hour Take Home Vehicle Authorization (KCSO Form #A-147) to the Fleet Administrator via chain of command within one (1) working week of being assigned a vehicle.
  - a. Department members shall update this form upon any changes and resubmit it to the Fleet Administrator within one (1) week of any changes.
4. Vehicles shall be parked at the member's residence unless approved by a Precinct/Section Commander.
5. Vehicle assignment may be rescinded for just cause.

9.03.020**USE OF DEPARTMENT VEHICLES:** 01/23

Vehicles are assigned to department members for use on-duty or off-duty assignments authorized by the Sheriff's Office.

1. Department vehicles may be used for:
  - a. Transportation to and from work.
    - i. When en-route to or from work members may transport family members to work, to day care or school as long as it does not unreasonably alter their normal route to and from work.
    - ii. The Sheriff's Office must have a valid hold harmless agreement on file.
    - iii. When en-route to and from work, members may stop along the way to conduct incidental personal business, such as going to the gym, cleaners, kids sporting events, market, etc. as long as it does not unreasonably alter their normal route to or from work.
  - b. Official department business.
  - c. Court.
  - d. Training.
  - e. Other functions approved by a Precinct/Section Commander.
2. Department members assigned to weekend On-Call status may use their vehicle to transport themselves to and from personal commitments within King County and within the 25 mile limit set in section 7 of this policy.
  - a. Does not include family members.
3. When off-duty, department members are encouraged to monitor the radio frequency of the nearest King County Precinct when operating a department vehicle equipped with a police radio.
4. Precinct/Section Commanders or above are authorized to use department vehicles as needed to fulfill any responsibility of their command.
5. Department members shall not:
  - a. Use department vehicles without authorization.
  - b. Use department vehicles outside King County except:
    - i. In fresh pursuit of suspects.
    - ii. On authorized official business.
    - iii. When in On-Call status.
    - iv. When authorized to take the vehicle home outside King County.

- c. Allow any unauthorized person to operate or ride in a department vehicle.
6. Department members shall use police vehicles for secondary employment assignments unless exempted by policy (See GOM 4.03.030).
7. Department members residing outside the boundaries of King County may be authorized take home privileges if their residence is within twenty-five (25) driving miles using the most reasonable and expeditious route from a border of King County.
  - a. For purposes of this section twenty-five (25) driving miles includes miles traveled on a Washington State Ferry. If members are relying on the ferry system miles to stay within the 25 mile limit they must calculate these miles and commute using the ferry system.
  - b. Department members, regardless of rank or assignment, who reside more than twenty-five (25) driving miles from a boundary of King County may not commute in their department vehicles beyond the 25 miles of the boundary.
8. The department will not pay tolls or ferry charges for off-duty use of the vehicle.
  - a. If a department member resides in King County (Vashon Island) tolls or ferry charges shall be paid if use of the vehicle is duty related.
9. Take home cars shall be issued to student deputies in accordance with the current collective bargaining agreement.
  - a. Entry level student deputies shall not be assigned a take home vehicle unless they have completed Phase II of the PTO Program.
  - b. Lateral hire deputies in Phase-II training may be assigned a take home vehicle.
10. Anyone who is suspended from duty must surrender the assigned vehicle during any period the suspension is in effect.
11. Patrol deputies participating in the program are expected to drive to and remain in their assigned district(s) during their normal duty hours unless directed to another area by higher authority, or by the requirements of their assignment, or as otherwise indicated in this manual section.
  - a. Deputies who choose not to take a vehicle home or whose vehicle take home authorization has been suspended shall be required to begin their shifts consistent with existing department policy and procedure.
12. Patrol sergeants who participate in the program shall begin and end their shift at their respective precinct to review incoming reports and exchange relevant information with the supervisor who is securing from duty.
13. Members who elect not to take a vehicle home, or who reside beyond the twenty-five (25) driving mile boundary, may leave that vehicle at an alternative King County facility or at an approved-secure government facility within a twenty-five (25) driving mile boundary of King County, if approved by their Precinct/Section Commander.

**9.03.025****GENERAL REGULATIONS: 04/19**

1. Department members assigned vehicles on a personal basis shall exercise good judgment in utilizing such vehicles and shall not drive, use, or park vehicles in a manner that will cause unfavorable comment or discredit to the department.
  - a. Citations/Infractions incurred by department members shall be the responsibility of the member.



2. Department members will not presume any special privileges with a vehicle when off-duty, (e.g. any deputy living in an apartment complex will park his/her vehicle in the designated area at all times, (not in a reserved" or "no parking" area).
3. Deputies on transitional duty or disability status for an extended period will have marked police vehicles removed from personal assignment until such time as the deputy can return to full duty status.
  - a. Transitional duty deputies shall not drive marked vehicles at any time.
  - b. Assigned vehicles for plain clothes commissioned members can be used for transitional duties if approved by a Precinct/Section Commander.
  - c. Members who normally drive marked vehicles and are on transitional duty shall be considered on a case-by-case basis when requesting the use of an un-marked vehicle.
4. Except in an emergency, unattended vehicles of all members shall be locked at all times. During off-duty hours, furlough days, all firearms, portable radios, computers and other items of obvious value will be locked in the trunk or removed from the vehicle.
5. When a vehicle is left unattended at any garage or other service facility for maintenance or repair, the employee shall remove all firearms, portable radios, computers and other items of value from the vehicle.
6. When a member is on approved leave for a period that exceeds five (5) days, exclusive of furlough days, the vehicle shall be left at the member's home, precinct parking lot, or other secure location approved by a supervisor.
  - a. The member is responsible for notifying their supervisor of the vehicle location and ensuring that they have access to the vehicle keys so that it may be used by other personnel if needed.
7. Vehicles assigned to Contract Cities, Metro, etc., may have other general regulations for use of those vehicles.
8. Absent of an emergency, members driving single occupant unmarked vehicles may not use HOV lanes during restricted hours.

9.03.030

**LAPTOP COMPUTERS:** 03/11

1. Department laptops contain highly sensitive information and shall be protected from loss, theft or unauthorized access. These devices contain information on suspects, but they also contain sensitive information on the victims of crime, and on department members.
2. Department members while on duty:
  - a. Shall protect mounted laptops by locking keyboards (using Ctrl-Alt-Del) and lowering the screen so it cannot be viewed outside the vehicle before leaving the vehicle.
  - b. Un-mounted laptops shall remain with the member or shall be locked in the vehicle's trunk.
3. Department members while off duty:
  - a. Shall not leave their assigned laptop in the vehicle mount or on the seats when not on duty.

- b. The laptop shall be stored at the appropriate worksite, locked in the vehicle trunk or taken inside the member's residence.
  - i. Members must maintain information sensitivity and access to the equipment by unauthorized people while at home.
4. Laptops taken on trips remain subject to the same protection requirements.

## 9.03.035

**OFF-DUTY VEHICLE OPERATION REQUIREMENTS:** 05/08

1. Use of department vehicles during off-duty employment is addressed in GOM 4.03.000.
2. Deputies using a vehicle off-duty are not required to check in and out of service, but should advise the radio dispatcher when they are near an emergency call for police services.
  - a. Deputies are normally expected to respond to emergency or felony "in-progress" calls while off-duty and in the area.
3. Deputies may be dispatched to in-progress details while on off-duty status.
  - a. It is the responsibility of the duty field supervisor and the Communication Center dispatcher to minimize the use of off-duty deputies
4. Deputies shall summon an on-duty deputy to handle minor details.
  - a. If immediate action is necessary, the off-duty deputy shall handle the call.
5. Overtime pay begins when an off-duty deputy is dispatched or on-views an incident.
6. Off-duty deputies who respond to incidents without being dispatched will not be placed in an overtime capacity unless authorized or allowed by a supervisor.
  - a. Overtime shall be paid according to the collective bargaining agreement.
7. It may also be necessary for deputies in an off-duty status to take enforcement action against traffic violators or persons committing other crimes that the deputy may on-view.
  - a. In these situations where law enforcement action is taken against violations of criminal statutes, the off-duty deputy will be in an overtime pay capacity beginning with notification to the Communications Center.
  - b. Where no criminal enforcement action is taken or the situation did not merit police intervention, overtime compensation will not be paid unless the involved deputy can justify the legitimacy of the off-duty police involvement.

## 9.03.040

**VEHICLE ACCESSORIES:** 10/02

1. All permanently attached accessories shall be approved in writing by the appropriate Division Commander, some examples include:
  - a. Flashlight battery chargers.
  - b. Baton holders.
  - c. Cellular phones.
  - d. Rifle racks.
2. Authorized accessories shall be professionally installed at the member's expense.

- a. Installation shall not affect the buy-back or resale value of the vehicle.
3. Electrical accessories should be inspected by the Radio Shop to ensure that they will not interfere with either the vehicle's electrical system or police radio.
4. Department members shall not purchase or install accessories with department funds without written approval by a Division Commander or his/her designee.
5. Installation of Citizen Band radios and permanently mounted police/fire frequency scanners is specifically prohibited upon installation of the 800 MHz radio system. Portable scanners (non-hard wire) are authorized.
  - a. EXCEPTION: Specific vehicles assigned to Special Operations, the Skykomish area and the North Bend Substation area may be equipped with Citizen Band radios upon the recommendation of the Precinct/Section Commander and with the approval of the Chief of Field Operations or designee. Upon reassignment to a different area these radios must be removed from the vehicle.

## 9.03.043

**VEHICLE APPEARANCE:** 06/22

1. Department members shall not place unauthorized stickers, advertisements, license plate frames, or other ornamentation in or on department vehicles.
2. Occasionally the KCSO may wish to display support for significant dates, events, celebrations, or other things of importance to the community. The Sheriff or Undersheriff may authorize temporary display of window stickers in support of such milestones or occurrences for up to one month.
3. The Sheriff or Undersheriff may authorize the permanent display of a window sticker memorializing KCSO members who have died in the line of duty.
4. Department members may request authorization to display a window sticker by submitting a memo through their chain of command requesting approval. The memo shall describe the milestone or occurrence they wish to support, how that milestone or occurrence is important to the community, and how it serves the mission and values of the KCSO. The memo should include a detailed description of the sticker and an image of the sticker if available.
5. Any window sticker displayed shall meet the following specifications:
  - a. Temporary stickers may be displayed for up to one month.
  - b. Stickers shall be a size that does not interfere with vehicle operation or officer safety.
  - c. Stickers shall be displayed in the lower left corner of the rear window.
  - d. Only one sticker may be displayed on a vehicle at any time.
  - e. Stickers shall be kept clean and in good condition.
  - f. Stickers shall be professional in appearance and have significance during the time of display.

## 9.03.045

**VEHICLE MAINTENANCE:** 06/22

1. Department members shall be responsible for the general maintenance of their vehicle (i.e., checking the oil and other fluids regularly).
2. Department members shall keep their vehicle clean.
  - a. Vehicles should only be washed at authorized vendor car washes.

- b. Vehicles may be washed at a refueling station when the wash is included with the refueling of the vehicle.
3. All non-emergency maintenance or cleaning of vehicles shall be performed during normal duty hours.
  - a. Compensation shall not be paid for vehicle maintenance on off-duty time unless prior arrangements are made with the member's supervisor.
  - b. On-duty maintenance should be approved by the shift supervisor before taking the vehicle out of service.
4. Department members shall not:
  - a. Make anything but minor repairs (i.e., lights, fuses, etc.).
  - b. Alter the body, general design, appearance, markings, and mechanical or electrical systems.
  - c. Request King County Fleet Administration to add, exchange, or modify equipment.
    - i. All requests shall be made through the Precinct Vehicle Coordinator.
  - d. Have any repairs made to the vehicle, other than at an authorized facility.
  - e. Use fuel, oil, lubricants, or other additives in the vehicle other than those approved.
5. Department members are responsible for taking vehicles in for warranty and other services (i.e., factory recalls, oil and lube changes, safety checks, etc.).

## 9.03.050

**ASSIGNED VEHICLE MAINTENANCE PROGRAM: 01/07**

1. The King County Fleet Administration is responsible for maintenance of sirens, tires, light bars, spotlights, rear window lights, grill lights, engines, transmissions, differentials, and shall perform other services to ensure vehicle safety.
2. Members requesting that non-routine repairs or non-routine work be performed by the Motor Pool or Radio Shop must first obtain approval through PMU.
3. Members shall review vendor maintenance forms for accuracy. The form should include:
  - a. Vehicle equipment number.
  - b. License plate number.
  - c. Printed name of operator.
4. Members shall sign the vendor maintenance and safety check forms.
5. Members should document any service complaints and forward a copy to the Precinct Fleet Coordinators.

## 9.03.055

**REPAIR OF DEPARTMENT VEHICLE BODY DAMAGE: 04/15**

1. When a department vehicle is damaged, department members shall notify their immediate supervisor.

2. The County garage shall obtain bids and initiate the necessary repairs when the damage exceeds one thousand (1,000) dollars or when the vehicle is disabled.
3. Department members may be asked to obtain bids on serviceable vehicles when the damage is minor. When asked, deputies shall:
  - a. Obtain three (3) repair estimates and forward the original copies to the County Garage supervisor, within five (5) working days of the request.
  - b. Deliver the vehicle to the selected vendor upon notification by County Garage Supervisor.
  - c. Inspect the vehicle when repairs are completed by the vendor.
  - d. Sign and forward the vendor's invoice to the County Garage Supervisor.

9.03.060

**INSPECTIONS BY SUPERVISORS:** 05/09

1. Supervisors shall personally conduct annual inspections of department member vehicles under their control to ensure they are in good condition and all equipment complies with regulations.
2. Supervisors shall ensure that a Fleet Control Inventory (Form A-169) is on file and the 24-Hour Take Home Vehicle Authorization (Form A-147) are properly completed and reflects the proper information on the vehicle and equipment assigned to the vehicle.

9.03.065

**FLEET CONTROL:** 10/02

1. The KCSO Fleet Administrator shall have the overall responsibility for:
  - a. All department vehicles.
  - b. All department equipment used in department vehicles.
  - c. All undercover license plates used on department vehicles.
  - d. All issues relating to fleet operations.
2. Supervisors shall fill out a Vehicle Inventory Form (A-169) when:
  - a. A new vehicle is assigned to the department's fleet.
  - b. When there is a substantial change in the configuration or outfitting of a specific vehicle.
  - c. As requested by the KCSO Fleet Administrator.

9.03.070

**PRECINCT/SECTION FLEET COORDINATORS:** 10/02

1. Precinct/Section Fleet Coordinators are individuals assigned from all major work locations to assist in maximizing the use of Sheriff's Office vehicles at their work sites. Precinct/Section Fleet Coordinators shall:
  - a. Keep track of all department vehicles at their work locations.
  - b. Be the primary issuing authority for vehicles and related equipment.
  - c. Be the primary issuing authority for issuing fuel cards at their work locations.
  - d. Ensure department vehicles are maintained according to Fleet Administration schedules.
  - e. Maintain Precinct pool cars.

9.03.075

**UNDERCOVER PLATES:** 03/11

1. Deputies/detectives, driving fleet vehicles, shall use undercover plates issued by Washington State.
2. Members requesting undercover plates for fleet vehicles shall make the request to the Fleet Administrator via the chain of command.

9.03.080

**EQUIPMENT, DEPARTMENT VEHICLES:** 02/21

1. Department vehicles (excluding leased and direct charge) shall have the following equipment:
  - a. Current Voyager Card.
  - b. Current Pacific Pride Card
  - c. Fire Extinguisher.
  - d. At least 2 Blankets.
  - e. Flares.
  - f. Tire Chains.
  - g. Complete Jack and Lug Wrench.
  - h. Spare tire properly inflated.
2. Vehicles assigned to the specific areas listed below shall have the following additional equipment:

**PATROL CARS**

- a. First aid kit with CPR mask.
- b. Shovel.

**UNDERCOVER VEHICLES**

- a. First aid kit with CPR mask.
- b. Undercover emergency lighting.
- c. Other equipment as may be required for the specific duty assignment.

**SPECIALTY VEHICLES**

- a. First aid kit with CPR mask.
- b. Other equipment as may be required for the specific duty assignment.

3. Department members are responsible for replenishing required items when needed.

9.03.085

**VEHICLE REFUELING:** 04/15

1. Department vehicles shall be refueled at Pacific Pride, King County refueling facilities or at other in-house fueling facilities when practical if the member has been issued the proper in-house fuel card.
2. All refueling entries shall have the driver's People Soft Number and correct vehicle mileage.

3. County refueling facilities are located at:

Black Diamond	20827 Auburn-Black Diamond Road, Auburn
Bruggers Bog/Cadman	19547 25 <sup>th</sup> Ave NE, Shoreline
Fall City	4343 Preston-Fall City Road, Fall City
Precinct 3	22300 SE 231 <sup>st</sup> Street, Maple Valley
Renton ER&R	155 Monroe Ave NE, Renton
Renton Wastewater Treatment	1200 Monster Road, Renton
Vashon	10021 SW Cemetery Road, Vashon Island

4. Pacific Pride locations are at: <https://www.pacificpride.com/location-search/>
5. Department members shall purchase "regular unleaded" gas at the least expensive fueling stations when they are unable to refuel at county facilities or Pacific Pride.

9.03.090

**VOYAGER AND PACIFIC PRIDE CREDIT CARD USE GUIDELINES:** 04/15

Voyager and Pacific Pride credit cards are assigned to each Fleet Administration motor vehicle.

1. Only the Voyager and Pacific Pride cards assigned to that vehicle shall be used.
2. Department members shall purchase "regular unleaded" gas at self-service pumps when they are unable to refuel at county facilities.
  - a. Purchase of "premium" or "super" requires a supervisor's approval.
3. All transactions shall include the driver's People Soft number and the correct vehicle mileage.
4. If the Voyager card does not work, call the 1-800 number on back of card and explain the problem.
  - a. If the problem is not solved, contact a supervisor.
5. Department members shall have a supervisor's approval making any emergency repairs over twenty-five (25) dollars.
  - a. After making emergency repairs, ensure the voyager card receipt contains the:
    - i. Signature and printed name of the authorized driver.
    - ii. Vehicle equipment number.
    - iii. Correct Mileage.
  - b. Supervisors shall:
    - i. Review the Voyager slip for approval.
    - ii. Sign the back of the credit slip and forward it to the Fleet Administrator.

9.03.095

**TOWING OF DEPARTMENT VEHICLES:** 10/02

1. The towing company with the current contract for that area shall be called for Fleet Administration vehicles
  - a. Wrecked Department vehicles shall be towed to the Renton maintenance facility.
  - b. Mechanically disabled vehicles shall be towed to the nearest County maintenance facility.

- c. Temporary disabled vehicles (vehicle stuck in mud, etc.) may be towed by the nearest tow company if the arrival of the contractual tow company will take too long.
  - i. Supervisor approval is required before using the nearest tow company.
- 2. Operators of Department leased vehicles shall familiarize themselves with any towing requirements set forth by the Department's Leased Vehicle Coordinator. Under no circumstances will the operator of a leased vehicle authorize a tow service to be charged to King County Fleet Administration.
- 3. Operators of Department owned (Direct Charge) vehicles shall contact:
  - a. Their supervisor, or
  - b. The Precinct Vehicle Coordinator, or
  - c. The Fleet Administrator, or
  - d. The Property Management

9.03.100

**EMERGENCY EQUIPMENT ON PRIVATE VEHICLES, PROHIBITED: 06/92**

- 1. Department members shall not install or carry on their private motor vehicles any type of emergency equipment without written permission from the Sheriff.



**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, Washington**

**RESOLUTION 25-06**

**SUBJECT:** Fire Chief Delegation of Authority

**WHEREAS,** RCW 52.14.010 provides that the affairs of the District shall be managed by the Board of Commissioners, and the Board wishes to delegate authority to the Fire Chief of the District as defined in the Fire Chief Job Description and Fire Chief Contract.

**WHEREAS,** The Board of Fire Commissioners delegate authority for the Fire Chief to have rule of the Firefighter hiring eligibility list once approve by the board.

**WHEREAS,** The Board of Commissioners finds it would be appropriate to delegate certain contracting authority to the Fire Chief and their designee's in the interest of efficiency and to further effective day to day governing of the District.

**THEREFORE, BE IT RESOLVED,** that the Board of Fire Commissioners, Kittitas County Fire District #2, by virtue of this resolution hereby authorizes and delegates authority to Fire Chief DJ Goldsmith.

Adopted this 9th day of January 2025, at the regularly scheduled meeting of the Board of Commissioners.

Attest to:

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, WA**

**RESOLUTION 25-01**

**SUBJECT:** CANCEL AND REISSUE OUTSTANDING WARRANT

**WHEREAS,** Kittitas County Warrant #0361402940 for \$586.95 issued December 2, 2024, to Ross Ogan, being lost and never being presented to the Kittitas County Fire District No. 2 GEN Fund 636-010 for payment is outstanding, and

**WHEREAS,** Ross Ogan, has presented a properly executed Application for Duplicate Instrument Affidavit for the warrant, and now

**THEREFORE,** BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District No. 2, by virtue of this resolution hereby declares Warrant #0361402940 and instructs the Kittitas County Auditor to reissue the warrant.

Adopted this 9<sup>th</sup> day of January 2025, at a regular meeting of the Board of Fire Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

Attest to: \_\_\_\_\_  
Commissioner

\_\_\_\_\_  
District Secretary \_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, WA**

**RESOLUTION 25-04**

**SUBJECT:** AUTHORIZING COMMISSIONERS TO SERVE AS VOLUNTEER FIREFIGHTERS OF THE DISTRICT WITHOUT COMPENSATION

**WHEREAS,** the 1965 Legislature enacted Chapter 112, Laws of 1965 and RCW 52.14.010 permitting fire district commissioners to serve as volunteer firefighters of the district, and

**WHEREAS,** with Resolution 12-03, the Board of Fire Commissioners authorized commissioners to serve as volunteer firefighters without compensation, and

**WHEREAS,** there has been new Commissioners elected to the Board that are volunteer firefighters, and

**WHEREAS,** there continues to be a shortage of manpower in areas of Kittitas County Fire Protection District No. 2, and

**WHEREAS,** it is the desire of the commissioners of Kittitas County Fire Protection District No. 2, that the commissioners be allowed to serve as volunteer firefighters of the district; and now

**THEREFORE,** BE IT RESOLVED, that by unanimous consent of the Board of Fire Commissioners of Kittitas County Fire District 2, authorize commissioners to serve as volunteer firefighters of the district without compensation.

Adopted this 9<sup>th</sup> day of January 2025, at a regularly scheduled meeting of the Board of Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

Attest to:

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner