

**Kittitas County Fire District #2
Ellensburg, Washington**

Minutes of: Commissioners' Board Meeting
Meeting date: August 12, 2021
Meeting time: 1900 Hours
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Neal Houser, Ross Ogan. Excused absence for Glen Huffman and Neill O'Neil.

Others in Attendance: Chief John Sinclair, Rich Elliott, and Training Assistant Sydney McBride.

1. Call to Order: Commissioner Clerf called the meeting to Order at 1900 hours and led the Pledge of Allegiance.

2. Approval of Agenda:

Commissioner Houser made a motion to approve the agenda. Commissioner Ogan seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

3. Consent Agenda:

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All the following items were enacted with one motion:

3.1 Approve Proposed Meeting Minutes

- July 8, 2021 Meeting Minutes

3.2 Acknowledge Correspondence

3.3 Authorize to pay vouchers

AUGUST 2021		
Batch #	Amount	Description
2021.08.01	\$340,451.29	Payroll - General Fund 010
2021.08.02	\$171,806.90	Payroll - EMS Fund 011
2021.08.03	\$1.12	Payroll - LEOFF EMS Fund 011
2021.08.04	\$68,713.57	Accounts Payable - General Fund 010
2021.08.05	\$58,758.32	Accounts Payable - EMS Fund 011
2021.08.06	\$425,285.46	Accounts Payable - Equipment Fund 041
\$1,065,016.66		

Commissioner Ogan made a motion to approve the consent agenda items as presented. Commissioner Houser seconded the motion. There was no further discussion. The Board members voted unanimously to approve the agenda as presented.

4. Public Hearings: None

5. Public Comment: None

6. Administrative

6.1 Finance

- Reviewed the Q2 Financial Report.
- Overtime is above the four-year average for the month of July.

6.2 District Secretary Report

- The WFCA conference is scheduled for October 20-23 and the schedule has not been released yet.
- We are establishing a one-year hiring list and will do interview and an assessment center during the first week of October.

6.3 Deputy Chief Report

- Our hospital system locally is full. We have a full ICU, which has never happened before.
- The Delta Variant is spreading easily and low vaccination rates in younger populations is attributing to this issue.
- WA State has issued a proclamation that certified DOH providers and all responders must be vaccinated by October 18, 2021.
- Resignations may be a result in our organization from this proclamation. As an organization we will present everyone with their options and plan accordingly.
- Call volumes are trending upward, and transfers are down. This could be an indicator that the hospital systems are full.
- The Community Paramedicine program has hired Rick Tuckness through KCHD2.
- We are having an interactive joint training with KCSO tomorrow to train on the legislative changes for law enforcements and any changes that may occur for KVFR.
- We have been able to catch the fires thus far in our jurisdiction. Fire season is not over.
- We are still engaging with IMT needs because of the lack of resources available.
- Thank you from Prevention Captain Delvo to the BoFC, the Fire Inspector position has been invaluable for workload.
- Drew Perry will be transiting to the Training Lt. position the first week of September.
- We are running mutual aid with neighboring Districts, that are struggling with incidents. Both Chiefs are working on making sure members are safe when responding.
- We sent a crew to cover Yakima Fire Department's calls during the Line of Duty Death Funeral for a Yakima Sheriff's Deputy.

6.4 Chief Report

- We have mitigated the bed bug infestation in the stations.
- We will be having a few members going out on leave in the upcoming months.
- The City of Kittitas Police Department will cross train officers as EMT's and will be modifying their shifts to 24 hours. They will be doing a 90-day trial.
- Wildfire fire season is here and will continue to be here.
- We have a conditional offer to Michael LaFrenier, with a start date of September 1st.
- We have two members that are expressing interest to go to medic school.
- Antenette Mosiman has resigned from the Resident program and was hired by Puget Sound Regional Fire Authority.
- District 7 has promoted a Day Captain and the board will be looking at hiring a Deputy Chief. The District 7 board would like to meet with FD2 about an RFA.

6.5 Commissioners Report

- KITTCOM is Preliminarily looking at coming into the budget cycle with a 35% increase for next year. They are also looking at a 1/10 of 1% for updating the radio system and gear. Chief will be working with KITTCOM as they look for updates in their systems.

7. Unfinished Business:

7.1 Fire Chief Contract: Discussion occurred that this contract shows a 3.5% salary increase because previous contracts have not had the same reflective percentage increase as the Union. Commissioner Houser made a motion to approve the agenda. Commissioner Ogan seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

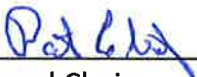
8. New Business

8.1 Resolution 21-10: Cancel and Reissue Outstanding Warrant- Commissioner Ogan made a motion to approve Resolution 21-10. Commissioner Houser seconded the motion, there was no further discussion and the motion passed unanimously.

9. Good of the Order: The National Night Out in Kittitas was a big hit. It was a nice event and Kittitas will do the event again next year.

10. Executive Session: None

11. Adjournment: Commissioner Houser made a motion to adjourn the meeting. Commissioner Ogan seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 2008.



Board Chair



District Secretary

