

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington

Minutes of: Commissioners' Board Meeting, Study Session
Meeting date: Thursday, June 8, 2017
Meeting time: 1800 hours
Meeting place: 400 E. Mountain View, Station 29

This special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Written notice via email on Wednesday, June 7, 2017, was sent to each commissioner. The *Daily Record* was notified via an e-mail to the news department on June 7, 2017, and a notice of the special meeting was posted in the front window at the 400 E Mountain View.

Commissioners in Attendance: Pat Clerf, Neil O'Neill, Neal Houser, John Smith and Glenn Huffman.

Others in Attendance: Chief John Sinclair, Deputy Chief Rich Elliott, District Secretary Shannon Hill, and FSM Amber Simon. Commissioner Clerf called the meeting to Order at 1800 hours and led the Pledge of Allegiance.

Capital Facilities Plan – Discuss and Develop

- **Pagers/Radios:** FF Mabbutt discussed the difference of radios and pagers, stating that not everyone has a portable radio, but everyone has a pager. Best practice for firefighter safety is for all firefighters to have a radio. FF Mabbutt reviewed the different models, features and prices of radios. At this time we use Motorola Miniter Pagers, the initial cost is \$425.00 with a \$100.00 flat cost to repair. Typically, 30 pagers a year need repair and the out of service time is about a month and a half. Additionally, once Motorola comes out with a new model of pager they no longer service the older models.

A suggestion would be to phase the pagers out over a three to five year process and replace them with radios. The cost of a radio is \$275.00. As a pager comes in broken, we would replace it with a radio. Commissioner Huffman asked over a three-year period what the cost would be – probably around 60 to 70 new portables. The Commissioners agreed that while replacing the pagers with radios will be an added expense for a few years, it will eventually drive costs down and the firefighters will be safer. Also discussed was lapel mic's, the cost and if firefighters would carry them.

- **FSM Simon** reviewed the power point slides and there was discussion regarding the possibility of a negative fund balance in six years, spending categories, personnel, and succession plans. Also reviewed was funding options, grants, loans and EMS levy options.
- **Chief Sinclair** stated that we will be conducting some benchmarking of staffing and operations in similar sized communities this fall in conjunction with labor negotiations.
- There was discussion regarding the construction of new homes and that the AV rate should increase by 3 to 4 percent rate. A lid lift may be in the future.

- Chief Sinclair discussed new EMS changes; laws as they relate to state Medicaid patients, value based purchasing, and accountable communities of health.
- FSM Simon suggested that for the next meeting, we break the topics down into smaller pieces, looking into more detail on the apparatus and Chief Sinclair concurred.

Commissioner Clerf closed the study session at 1857 hours.

Pat G. D.

Board Chair

Shannon H.

District Secretary

