

**KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington**

Minutes of: Commissioners' Board Meeting, Regular Session
Meeting date: March 9, 2017
Meeting time: 1900 hours
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Neil O'Neill, and Neal Houser. John Smith and Glenn Huffman had excused absences

Others in Attendance: Chief John Sinclair, Deputy Chief Elliott, District Secretary Shannon Hill, FSM Simon and ten members in the audience.

1. Call to Order: Commissioner Clerf called the meeting to Order at 1900 hours and led the Pledge of Allegiance.

2. Approval of Agenda:

Commissioner Houser made a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

3. Consent Agenda:

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All of the following items were enacted with one motion:

3.1 Approve Meeting Minutes

- February 9, 2017 Regular Meeting Minutes
- March 1, 2017 Special Meeting Minutes

3.2 Acknowledge Correspondence

- Thank you note to Rich Elliott from Kittitas County Public Health Department
- Thank you note from a grateful patient to Leo D'Acquisto, Rick Tuckness, Kyle Buchanan and Dan Johnson
- Thank you note to KVFR from the grateful family of a patient
- Thank you email to Rich Elliott from Morgan Bliss, Assistant Professor at CWU
- Thank you note to Alice DeWitt from CL and the Washington State Patrol crew
- Thank you note to Rich Elliott from Darlene Mainwaring, KITTCOM

3.3 Authorize to pay vouchers

MARCH 2017		
Batch #	Amount	Description
2017.03.01	\$240,947.09	Payroll - General Fund 010
2017.03.02	\$139,168.50	Payroll - EMS Fund 011
2017.03.03	\$33,091.77	Expenses - General Fund 010
2017.03.04	\$21,383.30	Expenses - EMS Fund 011
2017.03.05	\$2,112.06	Expenses - Equipment Fund 041
	\$436,702.72	Total

Motion was made by Commissioner O'Neill to approve the consent agenda items as presented. Commissioner Houser seconded the motion. There was no further discussion. The Board voted unanimously to approve the consent agenda items as presented.

4. Public Hearing: None

5. Public Comment:

Chief Sinclair introduced Chief Jay Wiseman and Deputy Chief Bryan Pearson from Kittitas County Fire District 7. Chief Sinclair stated he had attended District 7's Board Meeting on March 8 and invited both Chief Wiseman and Chief Pearson to our Board Meeting. Chief Wiseman stated that he had been directed by his Board to look into the process of consolidation of fire agencies in Upper County. The District 7 Board unanimously agreed to have a special meeting with District 2's Board and with the Board of District 1 to discuss the process of a consolidation.

Kevin Mohan requested an update on his request of a year and a half ago, that pertained to a sliding scale for fire academy reimbursement and if any action had happened relating to that. Chief Sinclair stated that this would be addressed in the upcoming labor negotiations.

6. New Business

6.1 Mid-Columbia Fisheries Professional Services Agreement: Rebecca Wassell introduced herself to the Board of Fire Commissioners and thanked them for having her present and for requesting that the partnership between the District and Mid-Columbia Fisheries continue. She reviewed with the Board what has happened so far with the restoration work regarding the creek running through the property. There was discussion regarding what the trail corridor might look like and that the trail will be the City of Ellensburg's responsibility. Ms. Wassell reviewed what the next phase of the project would include, believing that after 2019 the site will be self-sustaining. There was discussion regarding the crack willows and the cost of removing them, which is addressed in the proposal. Ms. Wassell stated that Mid-Columbia is proposing that they would assume the weed maintenance needs for the next three years, and the cost of this is also addressed in the proposal. The possibility of future grants was discussed and while there still may be a few, the chances of obtaining one are not high. Ms. Wassell asked for questions, realizing that the cost of the agreement is high and that there is bound to be some sticker shock. There was further discussion regarding clarification of the crack willow treatment and which side of the stream the District is responsible for maintaining. Chief Sinclair requested a copy of the power point presentation and Commissioner Clerf requested a motion to table this item until the April meeting when the full Board would be present. Commissioner Houser so motioned with Commissioner O'Neill seconding. There was no further discussion and the motion passed unanimously.

7. Administrative Reports:

7.1 Finance Report: FSM Simon presented the attached report.

6.2 District Secretary Report: District Secretary Hill presented the attached report.

6.2 Deputy Chief Report: Chief Elliott presented the attached report and the following items were discussed in further detail:

- Community Paramedicine: Chief Elliott informed the Board that this program has a number of initiatives going; benchmarks, data collection tool, and bringing on the other two community paramedics has tripled the capacity for them to see patients. They are building a network of clients, but at this point, they are not delivering health care in the traditional sense, more of social work and referring patients into other services. They are working hard to identify things that they could approach the State with regarding asking for an expanded scope of practice. However, there are no guarantees as to when that might happen.
- There has been a significant decrease in ambulance transfers.
- Chief Elliott requested approval to initiate the bid process for construction of Station 22. The Board directed staff to go out to bid once the paperwork is prepared.
- Lieutenant Wallace is looking at floor plans for Station 2-1, identifying features, space needs and working on calculating potential costs.
- Leo D'Acquisto will be working here this spring, as an intern through the Exercise Physiology program at CWU. He will be conducting safe lifting techniques and training at the assisted living facilities. In May he will be working with Captain Seemiller and help with the transition during the time Captain Seemiller will be gone on vacation and Dan Johnson will be filling in for him.

6.3 Chief's Report: Chief Sinclair presented the attached report and the following items were discussed in further detail:

- Chief Sinclair shared some new information regarding the American Health Care Act.
- Station Update: The leaks have stopped but we are waiting on nicer weather to get on the roof and find the source of the leaks.
- Chief Sinclair had a meeting with the County regarding the County Fire Marshal position and functions and the County has decided to keep that position inside the county for the time being.
- Resident Policy: This is included for the Commissioners to review.
- The IAFF has notified us that under one of their grant programs we have been invited to a Fire Department Exchange on innovative practices as it relates to wildland fire/risk management and exchange of ideas. Captain Seemiller will be attending with Sarah Sandman.
- Commissioner Houser made a motion to establish a special meeting with the Commissioners of Fire District 1 and 7 on March 30, 2017, 7:00pm at Station 1-1 in Thorpe. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

6.4 Commissioners Report: Chief Sinclair attended the KITTCOM meeting for Commissioner Huffman and they are in the final stages of implementing KITTCOM dispatching for Snoqualmie Pass, which should start on March 22, 2017. There are areas within Kittitas County where the ability to talk to KITTCOM by portable radio is lost. The County Chiefs identified this as a weakness and collectively the idea of using electronic gear to serve as a field repeater came up. District 7 and District 2 are getting this gear and it will aid in communications by turning the portable radios and repeat them as if they are a mobile device.

7. Unfinished Business: None

8. Executive Session: None

9. Adjournment

A motion was made by Commissioner O'Neill to adjourn the meeting. Commissioner Houser seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 1956 hours.

Dick Child

Board Chair

Shannon Houser

District Secretary

